

AGENDA

GREENE COUNTY LEGISLATIVE BODY

Tuesday, January 17, 2011

6:00 P.M.

The Greene County Commission will meet at the Greene County Courthouse on Tuesday, Jan. 17, 2012 beginning at 6:00 p.m. in the Criminal Courtroom (Top Floor) in the Courthouse. Caucus meetings will begin at 5:00 p.m. in the Courthouse.

Call to Order

- *Pledge to Flag
- *Invocation
- *Roll Call

Approval of Prior Minutes

Public Hearing

- Mr. Oster - Kinser Park
- Proclamations

Reports

Reports from Solid Waste Dept.
Committee Minutes

Old Business

Election of Notaries

Resolutions

- A. A resolution authorizing expenditure of funds from the Solid Waste fund for equipment and machinery parts;
- B. A resolution authorizing expenditure of funds from the General Fund Balance for Register of Deeds for office equipment;
- C. A resolution authorizing increase of revenues for the Highway Fund;
- D. A resolution to ask the General Assembly to make the sale of synthetic drugs a felony;
- E. A resolution authorizing the expenditure of funds for the annual fee to display logo signs signifying "Greeneville Historic District" located on Interstate 81 at Exit 23 and Exit 36 from proceeds derived from the Hotel/Motel Tax;
- F. A resolution to request that the Department of Safety reconsider the decision to discontinue services that allowed citizens and residents to renew their drivers license, secure gun permits, and transact other business at the Drivers License Center located on Hal Henard Rd.

Other Business

- Spreading of the Official Greene County Road List on the minutes (if you wish to read over the list a copy is available in the County Attorney's Office or at the Highway Dept.)

Adjournment

ELECTION OF NOTARIES
JANUARY 17, 2011

PAMELA BOWERS	RENEWAL
JOHN M. CARTER	RENEWAL
TOMMYE CARTER	RENEWAL
ANN CRAIG	NEW
CATHERINE HEINZE	RENEWAL
BOBBY HOLT	NEW
BARBARA LOVE	NEW
LISA MCFARLANE	RENEWAL
LINDA PARHAM	RENEWAL
CHRISTOPHER RODRIGUEZ	NEW

**RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS
FROM THE SOLID WASTE FUND
FOR EQUIPMENT AND MACHINERY PARTS**

WHEREAS, the Greene County Solid Waste Department must maintain all of its equipment and machinery in good working order in order to perform the services required by the citizens of Greene County; and

WHEREAS, the Greene County Solid Waste Department has experienced excessive breakdown in equipment during the current year which has nearly exhausted their approved budget for this line item; and

WHEREAS, the Greene County Solid Waste Department currently has equipment in need of repair and does not have available funds to cover these expenditures, and

THEREFORE, let the Solid Waste Fund budget be amended to the following:

INCREASE BUDGETED BEGINNING FUND BALANCE

39000	Assigned Fund Balance	\$ 10,000.00
	Total adjustment to budgeted revenues	<u>\$ 10,000.00</u>

INCREASE APPROPRIATIONS

55710	Sanitation Management	
	418 Equipment and Machinery Parts	\$ 10,000.00
	Total Appropriations	<u>\$ 10,000.00</u>

NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 17th day of January, 2012, a quorum being present and a majority voting in the affirmative, that the Solid Waste Fund budget be amended as above.

County Mayor

Budget and Finance Committee

Sponsor

County Clerk

County Attorney

A.

**RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS
FROM THE GENERAL FUND BALANCE
FOR REGISTER OF DEEDS FOR OFFICE EQUIPMENT**

WHEREAS, Good internal controls require that the Greene County Register of Deeds office provide each employee their own cash drawer which allows daily balancing of each employees cash drawer. The Register of Deeds currently has 3 small cash drawers that have been loaned to that office from another office and need to be returned to that office and new cash drawers purchased, and

WHEREAS, the Greene County Register of Deeds office does not have available funds to cover these expenditures, and

THEREFORE, let the General Fund budget be amended to the following:

INCREASE BUDGETED BEGINNING FUND BALANCE

39000	Unassigned Fund Balance	\$ 567.00
	Total adjustment to budgeted revenues	<u>\$ 567.00</u>

INCREASE APPROPRIATIONS

51600	Register of Deeds	
	719 Office Equipment	\$ 567.00
	Total Appropriations	<u>\$ 567.00</u>

NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 17th day of January, 2012, a quorum being present and a majority voting in the affirmative, that the General Fund budget be amended as above.

County Mayor

Budget and Finance Committee

Sponsor

County Clerk

County Attorney

B.

December 16, 2011

To Budget and Finance:

Due to a finding and recommendation of the audit division, I am required to purchase a cash drawer for each employee that receipts and handles money. Due to the lack of money in my 2011-2012 budget I'm asking for an additional \$746.00 to be taken out of the General Fund Balance. This amount also includes a new telephone to replace one that will not work anymore. Please see audit report that follows. This report will show that I have temporarily corrected the problem with the loan of 3 small cash boxes from the Purchasing Department.

Thank you in advance for your approval of this matter.

Joy Rader
Register of Deeds

DRAFT - THIS IS A CONFIDENTIAL DOCUMENT
UNDER SECTION 10-7-501(G)(2), TCA
AND MAY NOT BE LEGALLY COPIED OR DISSEMINATED TO ANY
OTHER PARTIES

Greene County, Tennessee
Office of Register of Deeds
Review of Audit Findings and Recommendations
For the Year Ended June 30, 2011

A review of our findings and recommendations as a result of our audit of the office of Register of Deeds is presented below.

FINDING 11.01 **MULTIPLE EMPLOYEES OPERATED FROM THE SAME CASH DRAWER**
(Internal Control – Significant Deficiency Under *Government Auditing Standards*)

Multiple employees operated from the same cash drawer in the Office of Register. Good internal controls dictate that each employee have their own cash drawer, start the day with a standard fixed amount of cash, and remove all but that beginning amount at the end of the day. This amount should be verified to the employee's receipts at the end of each day. Failure to adhere to this control regimen greatly increases the risk that a cash shortage may not be detected in a timely manner. Furthermore, in the event of a cash shortage, the register would not be able to determine who was responsible for the shortage because multiple employees were working from one cash drawer. This deficiency has been a management decision by the officials resulting in a loss of control over assets. After we brought this deficiency to her attention, the register obtained a separate cash drawer for herself and each employee.

RECOMMENDATION

The register should ensure that each employee operates from their own cash drawer.

**RESOLUTION AUTHORIZING INCREASE OF REVENUES
FOR THE HIGHWAY FUND**

WHEREAS, the Greene County Highway budget each year must equal the prior 5 year average revenues received from local revenues in order to assure the maximum receipt of gas tax revenues from the State, and

WHEREAS, during the preparation of the certification of Greene County Highway for the fiscal year 2011-2012 it was noted that the 5 year average exceeded the amount budgeted for the FYE 2011-2012, and

WHEREAS, the Greene County Budgets and Accounts Director has reviewed the revenues budgeted for the Highway Fund and has determined that revenues for certain line items have been underestimated during the budget process and

THEREFORE, let the Highway Fund budget be amended to the following:

DECREASE BUDGETED FUND BALANCE

39000	Assigned Fund Balance	\$ 33,730
	Total adjustment to budgeted revenues	<u>\$ 33,730</u>

INCREASE BUDGETED REVENUES

40110	Current Property Tax	\$ 10,500
40130	Circuit Clerk/Clerk And Master-Prior Yrs	6,900
40140	Interest And Penalty	3,500
40240	Wheel Tax	7,430
40280	Mineral Severance Tax	5,400
	Total Increase to Highway Fund budgeted revenues	<u>\$ 33,730</u>

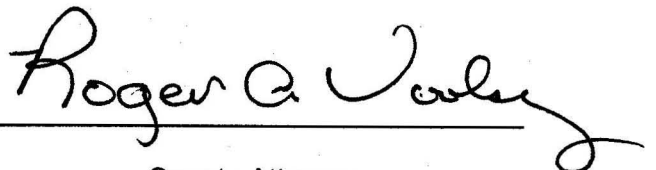
NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 17th day of January, 2012, a quorum being present and a majority voting in the affirmative, that the Highway Fund budget be amended as above.

County Mayor

County Clerk

Budget and Finance Committee

Sponsor



County Attorney

C

ELECTION OF NOTARIES
JANUARY 17, 2011

PAMELA BOWERS	RENEWAL
JOHN M. CARTER	RENEWAL
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LISA MCFARLANE	RENEWAL
LINDA PARHAM	RENEWAL
CHRISTOPHER RODRIGUEZ	NEW

**RESOLUTION TO ASK THE GENERAL ASSEMBLY TO MAKE THE SALE OF SYNTHETIC DRUGS A
FELONY**

WHEREAS, synthetic marijuana and designer stimulants have created a public health problem in some counties across the State of Tennessee; and

WHEREAS, currently within the State of Tennessee some of these synthetic products are sold legally, while the sale of other synthetic drugs are covered by misdemeanor criminal statutes making the sale of those drugs a misdemeanor punishable only by a fine of Fifty Dollars (\$50.00); and

WHEREAS, the problems and issues with the sale of these synthetic drugs are an increasing concern for the law abiding citizens of Greene County and as such the Greene County Commission is requesting that the General Assembly make the sale of synthetic drugs a felony.

NOW THEREFORE, BE IT RESOLVED, by the Greene County Legislative Body meeting in regular session on the 17th day of January, 2012, a quorum being present, unanimously approve this Resolution requesting that the legislative delegation from Greene County sponsor and support legislation making the manufacture, distribution and sale of synthetic drugs a felony in the State of Tennessee.

BE IT FURTHER RESOLVED, that the County Clerk forward a copy of this Resolution to the elected members of the General Assembly representing Greene County requesting their support for this legislation.

Roger A. Woolsey
County Attorney
204 N. Cutler St.
Suite 120
Greeneville, TN 37745
Phone: 423/798-1779
Fax: 423/798-1781

M.C. Rollins

Sponsor

Hilton Seay

Co-Sponsor

County Clerk

County Mayor

Roger A. Woolsey
County Attorney

D

**RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE ANNUAL FEE TO DISPLAY
LOGO SIGNS SIGNIFYING "GREENEVILLE HISTORIC DISTRICT" LOCATED ON INTERSTATE 81 AT
EXIT 23 AND EXIT 36 FROM PROCEEDS DERIVED FROM THE HOTEL/MOTEL TAX**

WHEREAS, Greene County presently has in place a privilege tax upon the privilege of occupancy at any motel/hotel of each transient which is commonly referred to as a motel/hotel tax; and

WHEREAS, the proceeds from this privilege tax is allocated specifically by the County Commission for specified needs or projects that benefit the County or its citizens; and

WHEREAS, the Greene County Partnership through its tourism division has requested that Greene County and the Town of Greeneville each pay the annual fee of Five Hundred Twenty - Seven Dollars (\$527.00) to display the two logo panels on signs located on Interstate 81 at Exit 23 and Exit 36; and

WHEREAS, with the traffic counts at both locations where these logo signs are located, these signs are great asset to the community to have this exposure on Interstate 81 signifying "Greeneville Historic District" and directing tourists and others to the downtown area; and

NOW THEREFORE, BE IT RESOLVED, by the Greene County Legislative Body meeting in regular session on the 17th day of January, 2012, a quorum being present, a majority voting in the affirmative that the budget and finance director is authorized to disburse and pay Five Hundred Twenty-Seven Dollars (\$527.00) from revenues collected from the privilege tax on motel/hotel occupancy designated as fund 189, account number 91150-316 to Law signs LLC for the logo panel directing people to the "Greeneville Historic District", said expenditure subject to and only

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authorized if an identical appropriation is made by the Board of Mayor and Alderman for the
Town of Greeneville to pay the annual fee for said signage.

Brenda Grogan
Sponsor

County Clerk

County Mayor

Roger C Woolsey
County Attorney

Roger A. Woolsey
County Attorney
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RESOLUTION TO REQUEST THAT THE DEPARTMENT OF SAFETY RECONSIDER THE DECISION TO DISCONTINUE SERVICES THAT ALLOWED CITIZENS AND RESIDENTS TO RENEW THEIR DRIVERS LICENSE, SECURE GUN PERMITS, AND TRANSACT OTHER BUSINESS AT THE DRIVERS LICENSE CENTER LOCATED ON HAL HENARD ROAD

WHEREAS, some nine years ago Greene County and the State of Tennessee Department of Safety entered into a contract which provided for Greene County to build a drivers license center on property owned by Greene County on Hal Henard Road, which facility after construction was leased to the State of Tennessee to operate a drivers license center as well as offices for highway patrol officers; and

WHEREAS, for the past years the drivers license center has offered services to the citizens and residents of Greene County, that would allow those citizens and residents to secure learners permits, drivers licenses, renew drivers licenses, gun permits, and drivers records; and

WHEREAS, recently it was announced that the Department of Safety would be reducing operations at the drivers license center on the Hal Henard Road with only reinstatement of drivers licenses being handled at that facility; and

WHEREAS, the practical effect would be that any individuals seeking learners permits, drivers license or renewals of drivers license, gun permits, and driving records would be required to travel to one of the adjoining counties that continues to offer those services; and

WHEREAS, after carefully considering this issue and the inconvenience that reduced services at the drivers license center will offer it would be in the best interest of the citizens and residents of Greene County for the County Commission to formally request that the Governor and or the Department of Safety reconsider the decision to reduce those services offered at the local drivers license center and to permit the drivers license center to perform the services for the citizens of Greeneville and Greene County that have been occurring for the past two decades.

NOW THEREFORE, BE IT RESOLVED, by the Greene County Legislative Body meeting in regular session on the 17th day of January, 2012, a quorum being present, a majority voting in the affirmative that this Resolution requesting that Governor and the Department of Safety along with the members of the General Assembly representing Greene County reconsider the decision to reduce services offered by the local drivers license office located on Hal Henard Road.

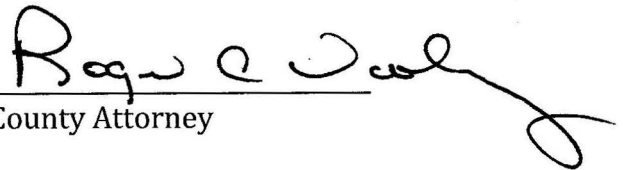
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County Attorney
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BE IT FURTHER RESOLVED, that the County Commission speaking on behalf of the citizens and residents that they represent humbly request the State of Tennessee reconsider the decision made to reduce those services previously offered at the drivers license center located on Hal Henard Road in Greeneville, Tennessee.

Jimmy Sams

Sponsor

County Mayor


County Attorney

County Clerk

Roger A. Woolsey
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JANUARY, 2012**Monday, Jan. 2, 2012****NEW YEAR'S HOLIDAY****ALL OFFICES CLOSED**

Wednesday, Jan. 4

9:00 a.m.

Budget & Finance

Annex

Tuesday, Jan. 10

8:30 a.m.

Beverage Board

Annex

Tuesday, Jan. 10

1:00 p.m.

Planning Commission

Annex

Wednesday, Jan. 11

8:30 a.m.

Zoning Appeals

Zoning Office

Wednesday, Jan. 11

2:00 p.m.

Debris Ordinance

Annex

Wednesday, Jan. 11

3:00 p.m.

Animal Control

Annex

Monday, Jan. 16**HOLIDAY****ALL OFFICES CLOSED**

Tuesday, Jan. 17

6:00 p.m.

County Commission

Courthouse

Wednesday, Jan. 18

8:30 a.m.

Insurance Committee

Annex

Tuesday, Jan. 24

12:00 noon

Kinser Park Comm.

Old Town Restaurant

Monday, Jan. 30

10:00 a.m.

Airport Authority

Town hall

Monday, Jan. 30

6:00 p.m.

Hwy. Comm.

Hwy. Dept.

FEBRUARY, 2012

Thursday, Feb. 2

3:30 p.m.

Education Committee

County School Office

Wednesday, Feb. 8

8:30 a.m.

Zoning Appeals

Zoning Office

Wednesday, Feb. 8

9:00 a.m.

Budget & Finance

Annex

Tuesday, Feb. 14

8:30 a.m.

Beverage Bd.

Annex

Tuesday, Feb. 14

12:00 noon

Planning Comm.

Annex

Wednesday, Feb. 15

8:30 a.m.

Insurance Comm.

Annex

Monday, Feb. 20**HOLIDAY****ALL OFFICES CLOSED**

Tuesday, Feb. 21

10:00 a.m.

County Commission

County Courthouse

Monday, Feb. 27

10:00 a.m.

Airport Authority

Town Hall

Monday, Feb. 27

6:00 p.m.

Hwy. Comm.

Hwy. Dept.

Tuesday, Feb. 28

12:00 noon

Kinser Park

Old Town Restaurant

THIS CALENDAR IS SUBJECT TO CHANGE