

**JOY RADER
REGISTER OF DEEDS
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REQUIREMENTS FOR FILING FEE REQUIREMENTS

WARRANTY DEEDS

Signed and notarized	\$12.00 up to two pages
Name and address of preparer	\$5.00 each additional pg
Taxpayer name and address	\$0.37 per \$100 transfer tax
Map and Parcel Identification	\$1.00 probate fee only if
Notarized Consideration Affidavit	taxes are paid
Back up reference (derivation)	\$5.00 for additional
No blanks in description	attached documents

TRUST DEEDS

Signed and notarized	\$12.00 up to two pages
Name and address of preparer	\$5.00 each additional pg
Trustees name and address	\$0.115 per \$100 mortgage tax
Maximum principal indebtedness	(first \$2000 exempt)
Back up reference (derivation)	\$1.00 probate fee if tax paid
	\$5.00 additional attached
	or included document fee

RELEASES

Signed and notarized	\$12.00 up to two pages
Book and page number	\$5.00 per additional book
Name and address of preparer	and page number being
	released

CORRECTED DOCUMENTS

Must either be a signed new	\$12.00 up to two pages
document referencing book and	\$5.00 each additional pg
page of corrected document	
OR a scrivener's error affidavit	
referencing book and page	
of correction	

REQUIREMENTS FOR FILING

FEE REQUIREMENTS

UCC FIXTURE FILING

Name of debtor	\$15.00(new filing,release,etc.)
Name of secured party	\$15.00 for each additional
Fixture filing box checked	name
Maximum principal indebtedness	\$0.115 per \$100
If tax paid on previous instrument	(first \$2000 exempt)
the maximum principal indebtedness	
should be zero and the book and	
page number of the document	\$15.00 additional inst. fee
taxed given	(assignment etc)
	\$0.50 per page over 10

ASSIGNMENTS/MODIFICATIONS

Signed and notarized	\$12.00 up to two pages
Maximum principal indebtedness	\$0.115 per \$100 mtg. tax
(if zero, book and page number	(no exemption)
of instrument showing taxes paid)	\$1.00 fee if tax paid
Name and address of preparer	\$5.00 for additional pgs.
Book and page of original instrument	\$5.00 for each additional
	book and page reference

AFFIDAVIT OF AFFIXATION

Must be filed as a stand	\$12.00 up to two pages
alone document	\$5.00 for additional pages
Signed and notarized	
Name and address of preparer	

PLATS, MAPS OF SURVEYS

5 ACRES AND OVER WITH NO NEW **\$17.00 all sizes**

ROADS OR UTILITIES

Surveyors signature and seal
Warranty deed reference
Tax map and parcel number

IF LESS THAN 5 ACRES MUST

ALSO HAVE

Certificate of Ownership
Certificate of Accuracy
Certificate of Greeneville Light and Power
Certificate of Water Systems
Certificate of Streets and Utilities
Certificate of approval for 911 Street assignment
Certificate of approval for recording by planning commission

REQUIREMENTS FOR FILING

FEE REQUIREMENTS

CHARTERS/PARTNERSHIPS

**Must show that it is recorded
with state**

\$7.00 up to 5 pages

\$.50 for additional pages

**Must be original or certified
copy from state**

DISCHARGES

Must be original or certified copy

No Charge

COPIES

Non certified in office

\$.15 per page

Certified in office

\$1.00 per page

Mailed copies

\$.15 per page plus postage

Mailed certified copies

\$1.00 per pg plus postage

MISCELLANEOUS DOCUMENTS

Name and address of preparer

\$12.00 up to two pages

Signed and Notarized

\$5.00 each additional page

\$5.00 each additional reference