

**STATE OF TENNESSEE
COUNTY OF GREENE**

**GREENE COUNY LEGISLATIVE BODY
MONDAY, MAY 18, 2015**

The Greene County Legislative Body met in regular session on Monday, May 18, 2015, at the Greene County Courthouse.

Mayor called the meeting to order to transact business that is to lawfully come before the Honorable Body. David Fox, Pastor of Eastside Baptist Church, gave the invocation. Guy Davis led the Pledge to the Flag.

The Commissioners signed in on their keypads and the following Commissioners were present. Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White. Commissioners Miller, Seay, and Waddle were absent. There were 18 Commissioners present and 3 absent.

PUBLIC HEARING

- **Tammy Kinser, Greene County Partnership, spoke to the Commissioners, regarding Tourism in Greene County. Mrs. Kinser presented a powerpoint presentation concerning the following:**
 - **2013 Economic Impact**
 - **Direct and Indirect benefits of Tourism**
 - **2014 Tourism Activities**
 - **Return on Investment**
 - **Co-op Opportunities for Tourism**

Mrs. Kinser also explained Greene County Partnership Tourism Department Marketing Plan 2015-2016 – “Greeneville, A Presidential Town”

- **Commissioner Shelton called on Cecil Ellenburg, resident of Panaramic Drive, to speak to the Commission. Mr. Ellenburg spoke on behalf of the residents of Panaramic Drive opposing the nearby shooting range. He presented a recording of the shots fired at the shooting range to the Commissioners. Mr. Ellenburg stated that there is a Tennessee statue on a shooting range which is 39-17-316, in which he read to the Commissioners. He asked the Commission for their consideration and action in closing and moving shooting range to a different location.**
- **Commissioner Carpenter called on Bill Carroll, general manager of Greeneville Light and Power, to speak to the Commissioners. Mr. Carroll expressed his concerns about the newly-instituted regulations governing the use of the County’s right-of-way by utilities. He stated that it was less than two weeks from the adoption of the regulations until they went into effect, and that there was much confusion for citizens and the utilities. Mr. Carroll made a request to suspend the regulations for 60 days to allow utilities the chance to develop processes to work within the regulations.**

“Greeneville, a Presidential Town”
Greene County Partnership Tourism Department
Marketing Plan
2015-2016



Greene County Partnership Tourism * 115 Academy Street
Greeneville, TN 37743
Website: www.VisitGreenevilleTN.com
Facebook: www.Facebook.com/DiscoverGreenevilleTN.Now
Twitter: <https://twitter.com/tourism lady66>
Pinterest: <http://pinterest.com/tourgreeneville/>

“Greeneville, a Presidential Town”
Greene County Partnership Tourism Department
Marketing Plan
2014-2015

OVERVIEW

The 2015-2016 media plan will focus on outdoor and adventure travel, heritage travel and leisure travel that have proven to be a strong fit with our region. Our main focus for the rest of 2015 is to launch and promote our new Faith Based Tourism project. We have created a committee comprised of the pastors or representatives of all eight historic churches in downtown Greeneville and have worked very hard on creating a tour and promotional piece that will have a tremendous economic impact on our community. Funds from this grant will aid in the printing of our promotional piece, the printing of our 20-page tour booklet and for all ads and Familiarization tour. In addition we are recommending adding a specific drive market in which to promote the Civil War Trail and the Civil War Bike Trail brochures and campaign.

The Tourism Department proposes to place ads in local, regional and national publications to promote the history, scenic beauty and wealth of recreational activities as well as regional, state and national sporting events.

PRINT

LEISURE/HISTORIC/OUTDOOR RECREATION

American Road Magazine - \$3,778.00

1/4 Horizontal – Winter 2014 - \$862.00
1/4 Horizontal – Spring 2015 - \$862.00
1/4 Horizontal – Summer 2015 - \$862.00
1/4 Horizontal – Autumn 2015 - \$862.00
Website Advertising
Full Banner Ad - \$330.00

VideoGlobetrotter.com - \$900.00 – (4) Three-minute videos
Jan. – Dec. 2015

Tennessee Vacation Guide - \$10,900.00
1/2 four color - \$10,900

Absolute Communications – \$5,400.00

Monthly Retainer – Total - \$5,400.00 per year

This includes website, ad creation, brochure creation, logo development, press conference coverage, photos

Travel 50 & Beyond magazine - \$1,511.00

1/6 page – Spring 2015 - \$1,511.00

Weider History Group - \$1,550.00

American History – 1/6 page - Aug. 2015 – \$400.00

Civil War Times – 1/6 page - Apr. 2015 - \$375.00

Civil War Times – 1/6 page - Oct. 2015 - \$400.00

America's Civil War – 1/6 page – Mar. 2015 - \$375.00

GuestQuest - \$3,588.00

1/6 four color – Nov. 2014 – NC - \$598.00

1/6 four color – Nov. 2014 – TN/KY - \$598.00

1/6 four color – Mar. 2015 NC - \$598.00

1/6 four color – Mar. 2015 TN/KY - \$598.00

1/6 four color – June 2015 – PA - \$598.00

1/6 four color – May 2015 – TN/KY - \$598.00

Smoky Mountain Living - \$1,500.00

1/6 four color – Feb/Mar 2015 - \$250.00

1/6 four color – Apr/May 2015 - \$250.00

1/6 four color – Jun/Jul 2015 - \$250.00

1/6 four color – Aug/Sep 2015 - \$250.00

1/6 four color – Oct/Nov 2015 - \$250.00

1/6 four color – Dec/Jan 2016 - \$250.00

Southern Travel + Lifestyles - \$1,390.00

1/2 four color – May/June 2015 - \$695.00

1/2 four color – Jul/Aug 2015 - \$695.00

1/2 four color – Sept/Oct 2015 - FREE

Convention South – www.ConventionSouth.com - \$2,758.25

1/2 four color – Aug. 2015 - \$2,278.00

E-Newsletter – Text Ad - \$480.25

Convention forum - \$825.00

1/6 four color – Dec. 2014 - \$262.50

1/6 four color – Mar. 2015 - \$262.50

Three minute flash video - \$300.00

SPORTS MARKETING

Sports Destination Marketing – \$3,600

1/3 four color – Jan/Feb 2015 - \$900.00

1/3 four color – May/June 2015 - \$900.00

1/3 four color – Jul/Aug 2015 - \$900.00

1/3 four color – Nov/Dec 2015 - \$900.00

Sports Events Magazine - \$2,444.60

(2) E-newsletter/E-Vertorials - \$1,076.10

(2) Leaderboard Banners - \$1,368.50

Greeneville/Greene County Sports Facilities Directory - \$1,485.00

Design and Layout - \$1,000

Printing – 100 pieces at \$4.85 per piece - \$485.00

DISTRIBUTION OF BROCHURES - \$7,600.00

Greeneville Vacation Guide - \$2,840.00
Antiques & Treasures brochure - \$1,190.00
Greene County Civil War Trail - \$1,190.00
Greene County Civil War Bike Trail - \$1,190.00
Greeneville's Top 40 - \$1,190.00

PRINTING OR RE-PRINTING OF EXISTING BROCHURES WITH CHANGES

Printing of 2015 Greeneville Vacation Guide/Printing of 2015 Locator Map

Design, layout, printing and delivery - \$8,000.00

Printing, design, layout and distribution for:

Faith Based Tourism/Travel – Footsteps of Faith Tour - \$7,500

ADDITIONAL MARKETING PROJECTS – Wish List

Website upgrade - \$3,000

Tourism proposes to add an “Add to my Itinerary” feature to all pages of the www.VisitGreenevilleTN.com website. This will enable prospective visitors to create and print their own itinerary online.

Expand Quick screens with stand (3) - \$1,905.00

Promotional Billboard Advertising - \$4,000.00

A proposal for two billboards: one reaches traffic coming to Greeneville from Knoxville via exit 23, the other reaches traffic coming from the Tri-Cities via exit 36 for a full year.

Total number of impressions per day: 41,980

Number of impressions per 4-weeks: 1,175,440

Cost per thousand impressions (CPM): \$0.85

Total Cost is \$500 per board x 2 for one full year - \$4,000

MEETINGS AND TRADESHOWS - \$3,195.00

Going on Faith seminar - \$1,195

National Assoc. of Sports Commissions - \$2,000

Civil War Trails

The Tourism Department of the Greene County Partnership in cooperation with its Civil War Trails Committee will continue advertising and promotion of the seven Civil War Trail sites in our area by completing and distributing a Civil War Trail brochure highlighting sites in our area as well as the new 14-mile Civil War Bike Trail brochure that features the Civil War story of the Bridge Burners in Mosheim, TN.

Sports Tourism

The Sports Council of the Tourism Department is working closely with the Greeneville Parks and Recreation Department, County Government, the local YMCA, Greeneville/Greene County Boys & Girls Club, local businesses and the Town of Greeneville to promote the importance of and the impact of the new sports complex that is slated to be erected on Hal Henard Road in Greene County. The Council will work closely with said organizations to quote on prospective tournaments; baseball, softball, soccer, volleyball, golf, etc. to increase overnight stays and tax revenue for the area.

In February of 2010, the Sports Council was awarded the 2011/2012 National Association of Intercollegiate Athletics Women's Championship Golf Tournament. This event itself brought in an indirect economic impact of more than \$450,000 and for the Fall Preview tournament that took place in October of 2010, the indirect impact of this was more than \$100,000. The Sports Council has compiled and is promoting an "inventory of sporting venues" in our area with publications such as *Sports Events Magazine* and the *Sports Planning Guide*.

Faith Based Tourism

The Tourism Department has created a Faith Based Tourism initiative in downtown Greeneville, TN to promote the eight historical churches that are located within a four block area. The Council is made up of representatives from each church and the Tourism Director as well as the Events Coordinator at Tusculum College and a local photographer and videographer.

The goal is to bring tour/bus groups into downtown to tour all eight churches, dine in downtown, learn more about the history of Greeneville and increase overnight stays.

Other Promotional ideas:

The Tourism Department plans to continue doing cooperative advertising projects with Northeast Tennessee Tourism Association and local attractions as well as cooperative advertising with the Department of Tourist Development for maximum exposure and effectiveness.

The Tourism Department is currently working with local production companies to get quotes on a revised version of the Greeneville promotional video and will have a "snippet" of this video available online at www.VisitGreenevilleTN.com as well as www.VideoGlobetrotter.com.

The Department plans to encourage increased exposure of Greeneville/Greene County through advertising and marketing to locals in The Greeneville Sun, The Greeneville Neighbor and Radio Greeneville.

Tourism will continue to market its Sunny Side Trail ~ Greene County Facebook page.

Tourism will increase marketing and promotion to the Tour Group market and plans to attend NTA, ABA and GLAMER shows to promote Greeneville/Greene County, TN as a true vacation destination.

Tourism will continue to work with the local lodging industry to promote International Housekeeping Week, National Tourism Week, World Tourism Day and host individuals from local attractions/lodging/dining for the annual Hospitality Training Seminar.

Tourism will continue to work with the TN Department of Tourist Development on hosting Welcome Center Familiarization Tours each year. Employees from each of the four regional Welcome Centers are treated to a full tour of attractions in our community so that they can further their understanding of what we have to offer.

Every part of Greeneville and Greene County has a story to tell and with tourism being an economic diversification tool, it is more important than ever to take advantage of all marketing opportunities.

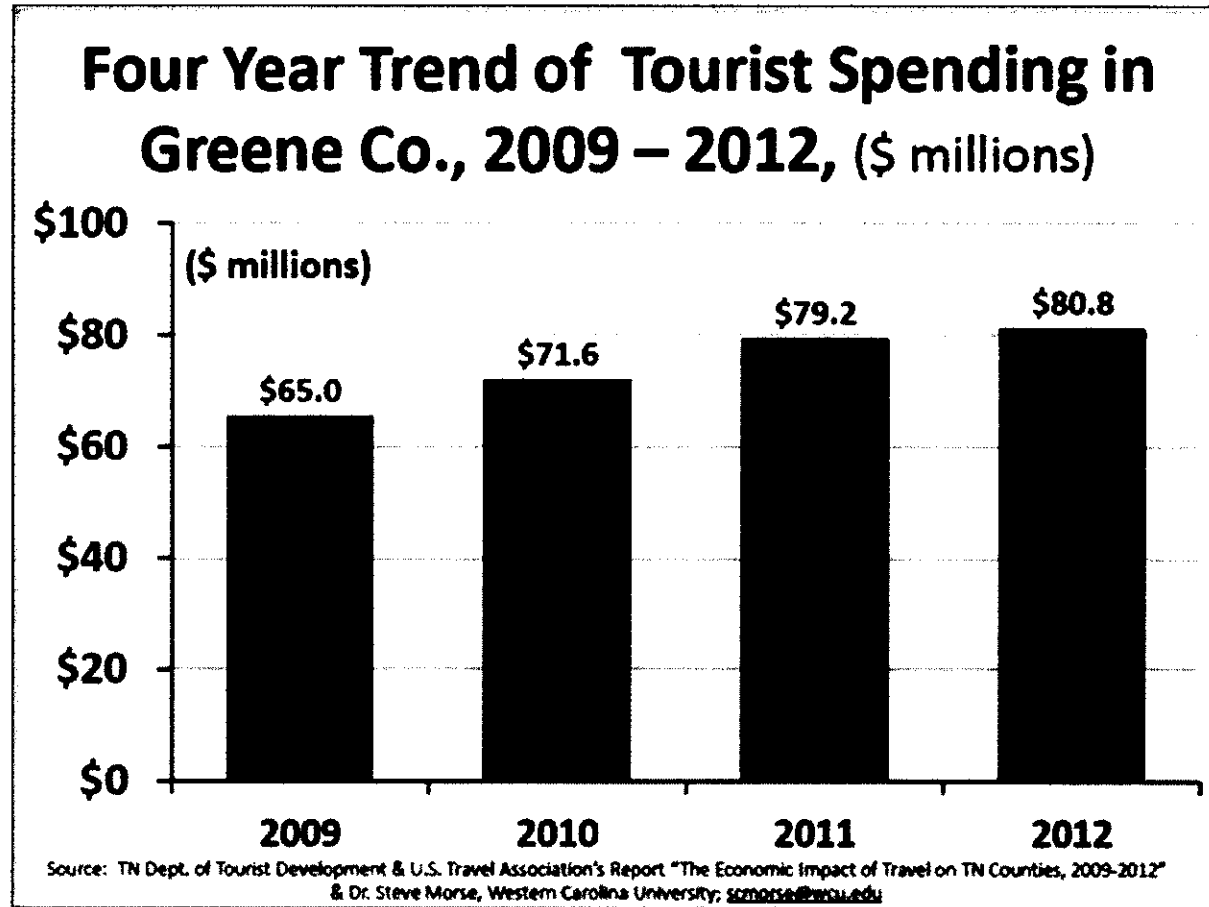


TOURISM IN GREENEVILLE & GREENE COUNTY, TN

Presented by: Tammy L. Kinser, CTP
Director of Tourism for the Greene
County Partnership



Economic Impact Numbers



2013 Economic Impact

- Economic Impact - \$82.25 million
 - 1.82% increase over 2012
- State tax collections due to tourism - \$4.78 m
 - 2.05% increase over 2012
- Local tax collections due to tourism - \$2.17 m
 - 2.24% increase over 2012

****Greene County ranks 21st out of 95 counties in tourism economic impact.**

Economic Impact Numbers

GREENE COUNTY TRAVEL SNAPSHOT

Facts About a Leading Industry That's More Than Just Fun

BY THE NUMBERS

2013 Economic Impact of Tourism in Greene County

- Generated **\$82.25 MILLION** in direct tourism expenditures
- Generated **560 jobs**
- Produced **\$12.56 MILLION** in payroll
- Created **\$2.17 MILLION** in local tax revenue
- Created **\$4.78 MILLION** in state tax revenue

PER HOUSEHOLD

As a result of taxes generated by tourist activity in the county:

- Each household pays **\$240.55** less in local and state taxes
- Each household pays **\$75.10** less in local county taxes
- Each household pays **\$165.44** less in state taxes

ON AN AVERAGE DAY

On An Average Day In 2013, Tourist Spending in Greene County

- Generated **\$225,342** in daily expenditures
- Produced **\$34,767** in daily payroll
- Created **\$5,945** daily in local tax revenues
- Created **\$13,095** daily in state tax revenues

IN OTHER WORDS....

If it were not for state and local taxes generated by tourism...

- *Each Greene Co. household would pay \$240.55 more in taxes*

Sources: 2013 Economic Impact of Travel on Tennessee Counties Report
www.tnvisitation.com/industry, U.S. Census Bureau Quick Facts by County
<http://quickfacts.census.gov/>

Direct and Indirect benefits of Tourism

- ① Provides employment opportunities, both skilled and unskilled, because it is a labor intensive industry.
- ② Increases incomes. (Also a good source of temporary employment for those between jobs.)
- ③ Can stimulate infrastructural development (roads, etc.).
4. Can be linked with local products and resources.
5. Helps to diversify the economy.
- ⑥ Increases governmental revenues.
7. Improves the quality of life related to a higher level of income and improved standards of living.
8. Reinforces preservation of heritage and tradition.
9. Justifies and enables environmental protection and improvement.
10. Visitor interest in local culture provides employment for artists, musicians, and other performing artists, enhancing the cultural heritage.
11. Provides tourist and recreational facilities that may be used by a local population.

2014 Tourism Activities

- Coordinated and hosted the 9th Annual Antique Appraisal Fair & Show and the 2nd Annual Appraisal Fair Preview Party.
- Help coordinate the 25th Annual NETTA Legislative Breakfast in Nashville.
- Participated in National Tourism Week in May by recognizing the 150th visitor to the AJ National Historic Site as well as awarding five individuals the “Presidential Pioneer Hospitality” awards.
- Helped to coordinate and host the Tennessee Association of Museums Conference with 200 attendees.
- Attended the Tennessee Tourism Roundtable’s Tourism Blizzard in Chattanooga.
- Worked closely with Benjin Lao with the Department of Tourist Development on the new “Play Tennessee” initiative.
- Helped to coordinate room nights and tours for the Dream Makers Conference hosted by Michael and Nata Jackson with more than 150 attendees.
- Assisted Angela Sebbey with the Hospitality Department at the University of Tennessee to create a “Tourism Tool Box” for new tourism directors across the state.
- Continued marketing Greeneville and Greene County as a vacation, relocation and sports destination.



- Assisted with the annual Iris Festival
- Bid on two National Junior College Athletic Association national tournaments.
- Coordinated a cooperative advertising effort for the Tennessee Vacation Guide.
- Increased distribution of the "VisitGreeneville" visitor guide by 17% and continue the distribution of Greeneville's "Top 40 Day Trips" brochure to more than 121 locations.
- Worked with the Lodging Association to create a 2014 marketing plan to increase bus tour and travel to Greeneville/Greene County.
- Continued selected cooperative marketing partnerships with Northeast Tennessee Tourism Association and the Department of Tourist Development.
- Continued to promote the "VisitGreenevilleTN.com" website with comprehensive information on trails in Greene County.
- Continued to market Greene County as a destination for sporting events and continue promotion in publications such as "Sports Events" magazine.
- Host monthly meetings of the Sports Council.
- Hosted and coordinated the 3rd Annual Amateur Athletic Union (AAU) Youth National Championships



- Co-hosted the 3rd Annual Buggin' for a Cure VW Car Show
- Coordinated and hosted the 2nd Annual Sports Council Luncheon
- Coordinated and hosted the 2nd Annual Tourism Festival of Trees
- Promoted Greeneville's Faith Based Tourism project
- Attended the Governor's Conference on Tourism
- Participated in Northeast TN Tourism Association's Pinnacle Awards for National Tourism Week
- Continued promotion of local lodging/attractions with magazines such as American Road, Civil War Times, American Civil War, Sports Events Magazine, TN Vacation Guide, Sports Destination Marketing, etc.
- Was awarded an \$7,500 matching funds grant from the Tennessee Department of Tourist Development
- Contracted with Absolute Communications to do ads, brochures, posters, etc. throughout the year
- Maintained the VisitGreenevilleTN.com website as well as Visit Greeneville Facebook page, Twitter page, Pinterest page and Youtube Channel
- Fulfilled thousands of inquiries from ads placed in magazines, websites, etc.



Return on Investment

American Road

Since your spring campaign started (in March), you've had:

Click Activity: 7217

Itinerary Downloads: 7967

Write in Requests: 29

Opt-in leads: 7816

Cost for the campaign (to date): \$3,901 ; Cost per response (to date): \$0.26

Tennessee Vacation Guide

Ad in guide

To date – 2,954 leads

CPR: \$.82

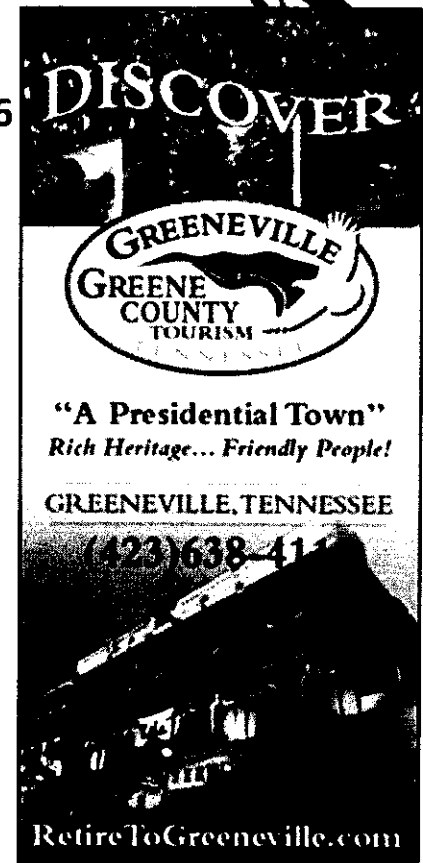
2013 TN Vacation Guide Reader Service Leads Only

(Does not include direct calls or visit to website)

Actually filled out and mailed in a card or filled out card online
(10.5mths. only thru YTD 12/17 – 3,165)

Quick Check Regional Leads - 2,953

Target Leads – 212



Return on Investment

Tennessee Vacation eGUIDE iPad App "NEW Added Value" (9mths. on market) YTD 12/18 - 3,369 Downloads

Weider History Group

3 different publications 1/6 page four color- \$ 375 per insert- four times a year- once in America's Civil War once Civil War Times and twice in American History- the combined paid circulation is over 148,000-

Leads Generated – 1,003

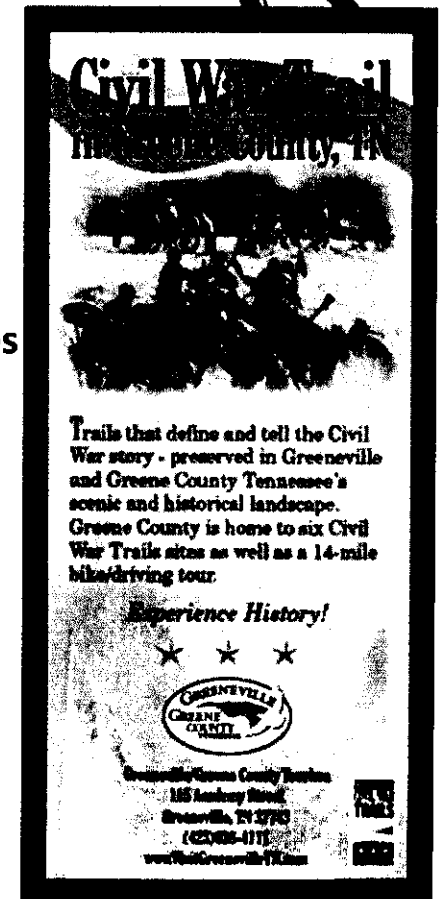
Ad cost: \$1,500

CPR: \$1.50

VideoGlobetrotter.com

Since January 1, our four videos have been watched a total of 41,728 times an average of 3,793 views per month.

CPR: \$0.02





Specific planners - \$95



TENNESSEE												
GREENEVILLE												
Greene County Partnership Tourism Phone: (423) 638-4111 / Fax: (423) 638-5345 Email: tkenser@greeneccp.com Website: www.VisitGreenevilleTN.com Contact: Tammy L. Kinser, CTPP, Tourism Dir.	BASEBALL	11	8	5	4	1	1	350	2200	8	600	M5
	SOFTBALL	6	4	2		1	1	250	2200	8		
Comments: Bring your sporting event to the second oldest town in Tennessee for a mix of outdoor recreation, fascinating history & a wide variety of artistic entertainment options from theatrical & musical performances to blockbuster movies at a multi-screen theater. Offering 11 regulation baseball & 6 regulation softball fields, 600 hotel rooms & plenty of Southern hospitality.												

Co-Op Opportunities for Tourism

1

- State – FAM Tours, Welcome Center displays

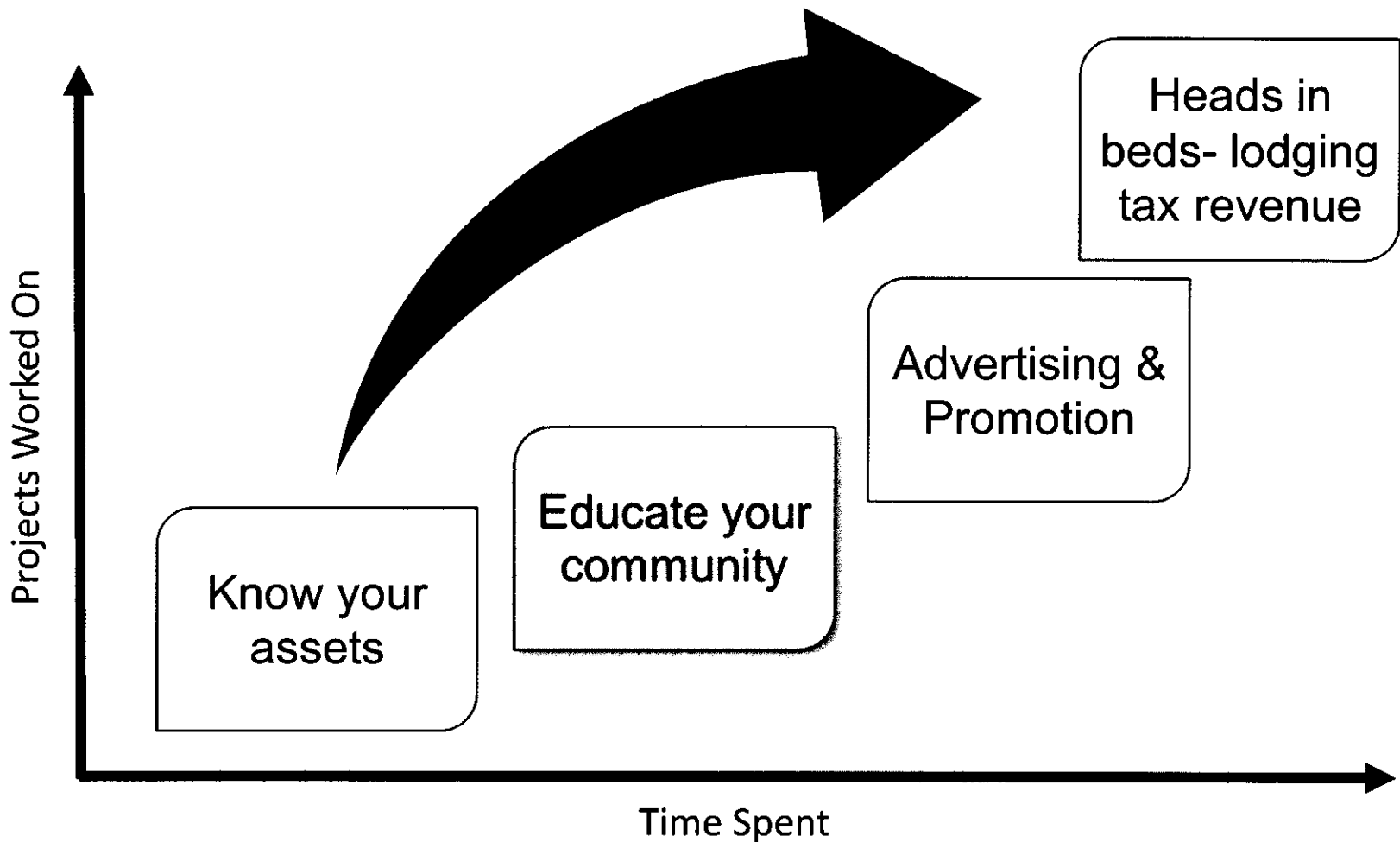
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- Region - NETTA Guide/Mobil App, Website

3

- Local – 2015 TN Vacation Guide

Working Toward Our Goal



Summarize Tourism

MISSION

To serve as a catalyst to enhance local economic and community growth through the promotion and development of tourism.

OBJECTIVES

To expand the tourism economy of Greeneville by providing information concerning our attractions and accommodations to the general public and to the group tour market.

To expand public awareness of Greeneville as a travel destination through both paid and unpaid advertising. To increase local awareness of the economic benefits of tourism.

To expand the travel business to Greene County by increasing the amount of media space devoted to our attractions.

The Tourism Department should continue to build a solid, factual base of knowledge and experience; continue to develop and maintain a presence in governmental and private sector organizations with interests in tourist development; continue to build the department's contacts with the tour and travel industry.



PROCLAMATIONS

Mayor Crum announced the following Proclamations to the Commission, which are National Travel and Tourism Week, National Day of Prayer and EMS Week.

AUDIT COMMITTEE

Mayor Crum asked the Audit Committee members to come forward. He acknowledged the following members who were Beth Ann Collins, Bill Moss and Thomas Love, and asked if the Commissioners had any questions.

APPROVAL OF PRIOR MINUTES

A motion was made by Commissioner Quillen and seconded by Commissioner Clemmer to approve the prior minutes.

Mayor Crum called the Commissioners to vote on their keypads. The following vote was taken to approve the prior minutes. Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes to approve the prior minutes. The vote was 18 – aye; 0 – nay; and 3 – absent. Commissioners Miller, Seay, and Waddle were absent. Mayor Crum stated that the minutes were approved.

REPORTS

A motion was made by Commissioner Quillen and Commissioner Clemmer to approve the Solid Waste Report and the Committee Minutes.

Mayor Crum then called the Commissioners to vote on their keypads. The following vote was taken: Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. The vote was 18 – aye; 0 – nay; and 3 – absent. The motion to approve the Solid Waste Report and the Committee Minutes passed. Commissioners Millers, Seay, and Waddle.

2015 GREENE COUNTY SOLID WASTE ANNUAL REPORT

MONTH	TONS	LOADS	MILES	MAN HRS	SUPV HRS
JANUARY	1372.21	280	19,478.10	1648	268
FEBRUARY	993.25	202	12,370.70	1673	256
MARCH	1676.69	319	18,902.70	1792	284
1ST QUARTER	4042.15	801	50751.5	5113	808
APRIL	1493.74	279	19,539.30	1840	292
MAY					
JUNE					
2ND QUARTER	1493.74	279	19539.3	1840	292
JULY					
AUGUST					
SEPTEMBER					
3RD QUARTER	0	0	0	0	0
OCTOBER					
NOVEMBER					
DECEMBER					
4TH QUARTER	0	0	0	0	0
ANNUAL TOTALS	5535.89	1080	70290.8	6953	1100

RESPECTFULLY SUBMITTED

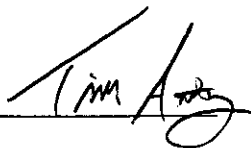


2015 GREENE COUNTY SOLID WASTE RECYCLING REPORT

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	METAL	TIRE COUNT	TIRE TONS	CARD BOARD	NEWS PAPERS	BATTERY 45 LBS EA.	ALUMINUM	PLASTIC	USED OIL 7.62 GAL	BUSINESS PICK-UPS	ELECTRONIC WASTE	FENCE WIRE
JANUARY	13,760	2371	30.12		43180			10840	405	461	3404	
FEBRUARY	8690	3426	39.51		16880			5160		339		
MARCH	8,690	2654	31.88	24240	45020			12300		487		
APRIL	54230	3495	42.41			4190		12000		479		
MAY												
JUNE												
JULY												
AUGUST												
SEPTEMBER												
OCTOBER												
NOVEMBER												
DECEMBER												
TOTALS LBS	85370			24240	105080	4190	0	40300			3404	0
TOTAL GALS									405			
TOTAL NO.		11946								1766		
TOTAL TONS			143.92									

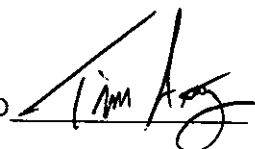
RESPECTFULLY SUBMITTED



GREENE CO. SOLID WASTE RECYCLING REVENUES

	F/Y 01-02	F/Y 02-03	F/Y 03-04	F/Y 04-05	F/Y 05-06	F/Y 06-07	F/Y 07-08	F/Y 08-09	F/Y 09-10	F/Y 10-11
JULY	\$ 1,246.25	\$ 2,955.08	\$ 2,923.55	\$ 4,336.85	\$ 4,812.00	\$ 6,774.20	\$ 9,559.69	\$ 13,948.80	\$ 12,514.58	\$ 12,514.26
AUG	\$ 3,057.73	\$ 2,003.13	\$ 2,527.18	\$ 5,537.34	\$ 5,794.02	\$ 7,397.81	\$ 8,799.31	\$ 11,237.30	\$ 12,624.08	\$ 13,165.92
SEPT	\$ 1,859.98	\$ 1,939.68	\$ 3,560.36	\$ 5,062.22	\$ 5,541.67	\$ 6,803.98	\$ 7,827.01	\$ 10,910.40	\$ 11,639.48	\$ 11,207.06
OCT.	\$ 1,459.79	\$ 2,420.25	\$ 4,064.38	\$ 4,602.77	\$ 5,787.17	\$ 6,596.01	\$ 9,719.87	\$ 7,399.69	\$ 9,063.30	\$ 13,173.71
NOV.	\$ 2,019.03	\$ 1,610.80	\$ 3,082.45	\$ 5,150.10	\$ 6,408.59	\$ 5,760.62	\$ 8,216.19	\$ 2,800.05	\$ 8,750.00	\$ 10,869.24
DEC.	\$ 1,144.13	\$ 2,423.61	\$ 2,005.00	\$ 3,726.92	\$ 4,544.30	\$ 5,991.52	\$ 7,608.16	\$ 5,448.30	\$ 10,455.61	\$ 9,751.54
JAN.	\$ 1,177.37	\$ 1,835.89	\$ 1,725.80	\$ 4,980.72	\$ 4,889.02	\$ 6,065.85	\$ 9,087.82	\$ 3,974.63	\$ 8,696.00	\$ 8,356.65
FEB.	\$ 1,442.86	\$ 1,937.22	\$ 1,904.65	\$ 3,348.52	\$ 3,960.95	\$ 4,499.88	\$ 8,899.37	\$ 4,587.26	\$ 7,308.92	\$ 10,058.92
MAR	\$ 1,347.13	\$ 3,340.53	\$ 5,321.99	\$ 5,749.72	\$ 8,560.03	\$ 10,192.12	\$ 10,722.34	\$ 9,294.10	\$ 17,295.24	\$ 17,072.40
APR.	\$ 2,779.19	\$ 3,070.30	\$ 5,482.85	\$ 6,351.42	\$ 7,268.54	\$ 9,046.65	\$ 14,808.55	\$ 7,433.05	\$ 15,866.88	\$ 13,733.70
MAY	\$ 2,467.74	\$ 2,747.05	\$ 3,314.05	\$ 5,130.77	\$ 7,353.42	\$ 9,425.86	\$ 12,482.60	\$ 8,700.12	\$ 12,852.98	\$ 17,257.47
JUN.	\$ 2,037.06	\$ 2,823.70	\$ 3,725.25	\$ 5,291.34	\$ 8,803.17	\$ 9,596.54	\$ 13,354.38	\$ 14,578.72	\$ 13,999.58	\$ 21,288.89
TOTALS	\$ 22,038.26	\$ 29,107.24	\$ 39,637.51	\$ 59,268.69	\$ 73,722.88	\$ 88,151.04	\$ 121,085.29	\$ 100,312.42	\$ 141,066.65	\$ 158,449.76

	F/Y 11-12	F/Y 12-13	F/Y 13-14	F/Y 14-15	F/Y 15-16	F/Y 16-17	F/Y 17-18
JULY	\$14,053.22	\$12,918.52	\$ 12,594.88	\$ 27,950.95			
AUG.	\$17,047.10	\$11,200.00	\$ 13,480.47	\$ 26,427.90			
SEPT.	\$13,384.30	\$9,697.74	\$ 8,967.55	\$ 24,863.66			
OCT.	\$14,994.80	\$8,293.05	\$ 11,604.96	\$ 21,886.24			
NOV.	\$12,799.45	\$9,946.43	\$ 8,875.43	\$ 18,115.25			
DEC.	\$12,539.80	\$7,430.86	\$ 7,267.50	\$ 20,817.96			
JAN.	\$10,615.38	\$8,292.15	\$ 5,679.60	\$ 18,396.96			
FEB,	\$8,951.61	\$5,814.54	\$ 3,834.35	\$ 13,523.88			
MAR.	\$14,741.05	\$8,714.98	\$ 10,539.80	\$ 19,540.30			
APR.	\$14,047.37	\$11,873.97	\$ 11,446.17	\$ 15,961.70			
MAY	\$15,928.89	\$9,612.91	\$ 13,395.48				
JUN	\$12,918.52	\$11,293.10	\$ 10,313.59				
TOTALS	\$162,021.49	\$115,088.25	\$117,999.78	\$207,484.80			
		(\$46,933.24)					

RESPECTFULLY SUBMITTED 

GCSW 2014-2015 REVENUES

	METAL	C.W.T.	REVENUE	OCC	REVENUE	REVENUE	O.N.P.	REVENUE	REVENUE	BUSINESS		BUSINESS
	FOUNDRY			WGT	TON		W.G.T.	TON		EMPTIED	@	REVENUE
JULY	40990	\$ 10.66	\$3,846.55	35970	\$ 100.00	\$ 1,798.50	40120	\$ 30.00	\$ 601.80	505	\$25.00	\$ 12,625.00
AUGUST	31880		\$5,745.74	53060	\$ 100.00	\$ 2,520.36	38320	\$ 30.00	\$ 574.80	454	\$25.00	\$ 11,350.00
SEPT.	44460	\$ 10.00	\$4,694.58	17740	\$ 80.00	\$ 632.08	38340	\$ 30.00	\$ 575.10	485	\$25.00	\$ 12,125.00
OCT	31840	\$ 9.00	\$2,865.60	36700	\$ 95.00	\$ 1,743.25	59500	\$ 30.00	\$ 892.50	441	\$25.00	\$ 11,025.00
NOV	18750	\$ 9.00	\$1,593.75	31360	\$ 95.00	\$ 1,489.60	18720	\$ 30.00	\$ 280.80	379	\$25.00	\$ 9,475.00
DEC	16930	\$ 8.50	\$1,837.70	35960	\$ 95.00	\$ 1,708.10	64140	\$ 30.00	\$ 962.10	478	\$25.00	\$ 11,950.00
JAN	13760	\$ 5.25	\$722.42	36140	\$90.00	\$ 1,626.30	41380	\$ 30.00	\$ 620.70	461	\$25.00	\$ 11,525.00
FEB	8690	\$ 5.24	\$456.24	24240	\$90.00	\$ 1,212.00	16880	\$ 30.00	\$ 253.20	339	\$25.00	\$8,475.00
MAR	26520	\$ 5.25	\$1,392.35			\$ 1,392.35	45020	\$ 30.00	\$ 675.30	487	\$25.00	\$12,175.00
APR	54230						55440			479	\$25.00	\$11,975.00
MAY												
JUNE												
TOTAL	288050		\$ 23,154.93	271170		\$ 14,122.54	417860		\$ 5,436.30	4508		\$ 112,700.00
										PET		
	BATTERYS	LB	REVENUE	ALUM	LB.	REVENUE	OIL	GALLONS	REVENUE	PLASTIC	LB.	REVENUE
JULY	0			1280	\$0.55	\$704.00		780	\$1,034.25	6,760	\$0.07	\$ 473.20
AUG							\$ 0.85	1585	\$1,347.25	7120	\$0.06	\$ 427.20
SEPT				1460	\$0.55	\$803.00	\$ 0.85	1860	\$901.00	7800	\$0.06	\$ 468.00
OCT							\$ 0.47	915	\$430.05	10380	\$0.06	\$ 622.80
NOV				980	\$0.83	\$813.40	\$ 0.85	260	\$221.00	10120	\$0.06	\$ 607.20
DEC							\$ 0.47	750	\$352.50	12640	\$0.02	\$ 252.80
JAN							\$ 0.32	360	\$116.80	7900	\$0.06	\$ 474.00
FEB										5160	\$0.06	\$ 309.60
MAR				160	0.08	\$12.80				12300		\$ 901.20
APR		4190	754.2							12000		
MAY												
JUNE												
TOTAL	0		\$ 754.20	3880		\$ 2,333.20		6510	\$ 4,402.85	92180		\$ 4,536.00

GCSW 2014-2015 REVENUES

METAL	C.W.T.	REVENUE	FENCE	PER	REVENUE	RADIATORS	PER -LB	REVENUE	WEST		COOKING
Omni			WIRE	POUND		COPPER			MAIN	REVENUE	OIL
	\$11.75	\$990.05							34810	\$ 2,969.60	
8180	\$11.75	\$816.15	1150	\$ 0.03	\$ 37.38						
	\$11.75	\$719.80							1940	\$ 194.00	
10520	\$10.75	\$985.90				248	\$0.74	\$184.70	3375	\$ 445.00	
			1350	\$0.03	\$ 41.18						
10020	\$10.50	\$907.10	1390	\$0.03	\$ 42.40						66.67
9640	\$10.35	\$852.74									
1309		397.84									
11020	\$6.50	\$571.30									
10600	\$6.75	\$570.50	2640						4400	\$ 242.00	
61289	80.1	\$ 6,811.38	6530		\$ 120.96	248		\$184.70	44525	\$ 3,850.60	
HDPE			IORNY								
PLASTIC	LB.	REVENUE	ALUM	LB	REVENUE	E-WASTE	PER-LB	REVENUE	DUMPSTER	REVENUE	
5380	\$0.07	\$ 376.60	580	\$0.33	\$191.40				117	\$ 2,340.00	
4260	\$0.06	\$ 285.60				4533		\$963.42	118	\$ 2,360.00	
5100	\$0.06	\$ 306.00				3635		\$1,065.10	119	\$ 2,380.00	
						3375		\$311.44	119	\$ 2,380.00	
			1150	\$0	\$402.50	5182		\$ 830.82	118	\$ 2,360.00	
						8165		\$452.76	116	\$ 2,320.00	
						3404		\$119.00	117	\$ 2,340.00	
									121	\$ 2,420.00	
									121	\$ 2,420.00	
									121	\$ 2,420.00	
						56771					
14740		\$ 968.20	1730		\$593.90	85065	\$0.00	\$3,742.54		\$23,740.00	

GCSW 2014-2015 REVENUES

PER GALLON	REVENUE	TOTAL REVENUE
		\$22,831.50
		\$21,044.43
		\$18,940.56
		\$18,141.95
		\$12,880.33
\$0.488	\$32.50	\$17,439.90
		\$15,347.16
		\$10,794.28
		\$16,206.30
		\$12,787.50
		\$0.00
		\$0.00
		\$ 166,413.91
		\$5,119.45
		\$5,383.47
		\$5,923.10
		\$3,744.29
		\$5,234.92
		\$3,378.06
		\$3,049.80
		\$2,729.60
		\$3,334.00
		\$3,174.20
+		\$0.00
		\$0.00
		\$ 41,070.89
GRAND TOTAL		\$ 207,484.80

TOTAL TON PER YEAR

YEAR	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
JAN.	1302.99	1348.7	1284.87	1274.31	1192.17	1186.03	1235.02	1351.68	1453.9	1304.04	1444.57	1480.66
FEB.	1362.64	1215.87	1095.14	1184.16	1175.08	1082.92	1284.26	1236.78	1229.76	1273.28	1279.29	1362.54
MAR.	1644.36	1581.45	1212.05	1459.54	1359.39	1329.46	1404.57	1320.39	1388.5	1648.11	1728.5	1589
APR.	1779.78	1406.82	1499.44	1340	1409.24	1323.67	1271.94	1472.32	1625.64	1491.02	1561.43	1530.6
MAY	1676.83	1637	1353.26	1375.92	1367.51	1333.56	1636.36	1524.81	1561.08	1511.18	1451.14	1709.81
JUNE	1548.59	1473.59	1273.48	1337.76	1489.74	1298.41	1355.21	1372.66	1322.69	1500.06	1760.12	1576.47
JULY	1592.5	1388.76	1538.55	1378.08	1483.41	1403.55	1500.86	1602.6	1623.13	1601.72	1611.42	1580.44
AUG.	1884.19	1516.38	1404.67	1269.73	1423.7	1418.47	1451.99	1636.72	1447.48	1520.78	1574.42	1825.23
SEPT.	1794.16	1360.76	1302.5	1367.07	1292.81	1229.13	1306.47	1334.31	1464.03	1575.1	1509.14	1475.84
OCT.	1640.44	1388.12	1264.74	1300.42	1204.19	1237.55	1417.58	1471.45	1470.34	1477.7	1466.79	1510.09
NOV	1467.61	1282.41	1170.05	1102.37	1144.42	1317.05	1308.45	1382.31	1370.16	1340.74	1622.22	1534.65
DEC.	1449.36	1221.66	1386.71	1412.12	1307.99	1265.42	1217.55	1422.72	1622.27	1650.64	1485.01	1463.63
TOTALS	19143.5	16821.5	15785.46	15801.48	15849.65	15425.22	16390.26	17128.75	17578.98	17894.4	18494.1	18639
INC/DEC		-2321.9	-1036.47	1602	4817	-424.43	965.04	738.49	450.23	315.39	599.68	144.86
YEAR	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
JAN	1671.59	1592.9	1510.56	1411.2	1318.01	1426.29	1502.39	1477.64	1268.01	1372.21		
FEB	1310.7	1291.25	1407.25	1335.2	1203.19	1349.37	1369.87	1279.52	1322.03	993.25		
MAR	1652.9	1587.7	1631.55	1591.86	1654.33	1624.23	1558.28	1318.91	1437.38	1676.69		
APR	1574.3	1599.4	1642.17	1554.72	1637.95	1543.09	1533.54	1754.96	1497.76	1676.69		
MAY	1799.1	1660.71	1591.6	1563.18	1461	1674	1611.83	1588.53	1513.15			
JUNE	1619.8	1567.79	1536.92	1666.49	1671.3	1666.9	1430.61	1432.49	1467.25			
JULY	1641.85	1762.78	1638.3	1733.26	1618.47	1565.53	1689.65	1723.79	1619.64			
AUG	1737.5	1653.7	1518.1	1642.1	1664.7	1717.52	1582.07	1544.82	1485.84			
SEPT	1595.68	1427.8	1633.07	1547.15	1566.26	1526.99	1373.89	1491.61	1502.65			
OCT	1647.18	1691.8	1473.17	1502.79	1478.76	1472.19	1576.89	1464.57	1486.05			
NOV	1600.78	1535.35	1288.52	1546.17	1596.78	1551.89	1440.47	1298.28	1211.1			
DEC	1506.5	1622.56	1719.3	1584.7	1364.97	1475.27	1437.4	1608.71	1592.08			
TOTAL	19357.9	18993.7	18590.51	18678.82	18235.72	18593.27	18106.89	17983.83	17402.94	5718.84		
INC/DEC	718.94	-364.14	-286.23	-28.69	-443.1	357.55	-486.38	-123.06	-580.89			

CENTER	14-Jul	14-Aug	14-Sep	14-Oct	14-Nov	14-Dec	15-Jan	15-Feb	15-Mar	15-Apr	TONS/CENTER	COST TO HAUL	COST TO HAUL	DIFFERENCE
												37.13/TON	19.17/TON	
AFTON	146.08	159.52	143.58	136.2	115.08	152.12	150.41	103.3	165.5	119.94	1391.73	\$ 51,674.93		
BAILEYTON	61.08	54.4	42.54	53.9	38.08	51.91	51.49	27.47	66.57	50.17	497.61	\$ 18,476.26		
CLEAR SPRINGS	31.18	30.4	35.18	33.37	24.96	30.54	23.8	19.71	29.2	18.84	277.18	\$ 10,291.69		
CROSS ANCHOR	52.29	55.8	48.44	42.06	34.95	45.84	45.26	25.89	54.43	42.91	447.87	\$ 16,629.41		
DEBUSK	22.68	14.34	12.69	18.96	17.99	23.58	21.26	17.12	23.1	26.22	197.94	\$ 7,349.51		
GREYSTONE	46.27	37.64	44.61	37.77	33.14	53.58	36.03	33.81	45.67	51.09	419.61	\$ 15,580.12		
HAL HENARD	110.69	105.43	81.09	96.8	77.09	104.95	87.47	74.76	125.05	86.79	950.12	\$ 35,277.96		
HORSE CREEK	58.37	64.18	62.31	62.88	56.27	80.6	62.19	50.68	67.8	68.85	634.13	\$ 23,545.25		
McDONALD	47.18	44.46	43.74	41.61	35.62	47.54	42.08	24.2	55.27	41.37	423.07	\$ 15,708.59	8110.25	7598.34
OREBANK	32.02	16.58	31.13	42.99	13.17	36.85	29.6	17.92	25.63	29.3	275.19	\$ 10,217.80		
ROMEO	54.26	47.8	48	46.21	35.83	46.46	46.06	24.48	54.55	47.31	450.96	\$ 16,774.14	8644.9	8129.24
ST. JAMES	43.68	43.4	48.97	43.21	32.1	53.26	32.89	29.75	46.07	45.24	418.57	\$ 15,541.50		
SUNNYSIDE	57.85	53.38	62.59	56.73	39.85	63.03	47.53	39.15	63.61	60.47	544.19	\$ 20,205.77		
WALKERTOWN	56.8	52.64	58.52	51.79	44.37	43.39	46.15	33.87	68.81	53.13	509.47	\$ 18,916.62		
WEST GREENE	129.61	168.82	156.82	155.22	119.63	157.59	165.81	94.22	182.85	162.23	1492.8	\$ 55,427.66		
WEST PINES	74.47	43.83	50.38	48.67	37.69	59.34	36.52	26.9	60.94	49.1	487.84	\$ 18,113.50		
TOTAL TONS	1024.51	992.62	970.59	968.37	755.82	1050.58	924.55	643.23	1135.05	952.96	9418.28	\$ 349,730.71	\$ 16,755.15	\$ 15,727.58

McDONALD TO TIDI WASTE=11 MILES

McDONALD TO GREENEVILLE LANDFILL=22.80 MILES



TENNESSEE DEPARTMENT OF HEALTH
DIVISION OF HEALTH LICENSURE AND REGULATION
OFFICE OF EMERGENCY MEDICAL SERVICES
665 MAINSTREAM DRIVE, 2nd FLOOR
NASHVILLE, TN 37243
TELEPHONE: (615) 741-2584

ANNUAL SERVICE AUDIT
YEAR 2014

Date: March 10, 2015

Ambulance Service: Greene County - Greeneville EMS License#: 3001

Ambulance Service Address: 815 West Summer Street

Street

Greeneville TN 37743

City

State

Zip

Telephone No.: (423) 798-1720 Fax No.: (423) 798-1721

E-Mail Address: Greenecountyeys@gmail.com

Name of Ambulance Service Director of Record: Tommy Crowder

Working Title: Interim Director

Region: 1 Regional Consultant: John Dabbs

Name of Service Personnel Present: Tommy Crowder, Calvin Hakwkins, Wayne Courtney

TO BE VERIFIED IN AUDIT:

☒ **1. MEDICAL DIRECTOR INFORMATION: (Letter required for new Medical Directors)**

Rule: 1200-12-01-.14 (3) (a)

Name: Drew McFarland, MD

Address: _____

Email: _____ Phone: _____

Comments: _____

☐ **2. PERSONNEL COMPLIANCE**

Rule: 1200-12-01-.15 (1) (a)

Comments: Files incomplete - need updated certifications and roster of current personnel

☒ 3. ANNUAL REPORT

Rule: 1200-12-01-.11 (3)

Comments: Completed on site with available data in office (John Dabbs)

☒ 4. INSURANCE INFORMATION (Official verification of current coverage)

Rule: 1200-12-01-.07 (4) (a) (b) (c)

Comments: Expired 7/2015

☒ 5. FCC RADIO LICENSE (Official copy of valid license)

Rule: 1200-12-01-.08 (5)

☒ 155.205

☐ Meets requirement with cooperative use agreement.

☐ 155.295

☐ Meets requirement with cooperative use agreement.

☒ 155.340

☐ Meets requirement with cooperative use agreement.

Comments: Not licensed for 155.295

☐ 6. MECHANIC CERTIFICATION (Official copy of current certificate.)

Rule: 1200-12-01-.02 (1) (n) (2)

Comments: not available

☒ 7. VEHICLE SAFETY INSPECTIONS

Rule: 1200-12-01-.02 (1) (n) (1)

Include a completed safety mechanical inspection on each ambulance using form PH-2405. All permitted ambulances must document at least one mechanical inspection, per fiscal year, and/or every 30,000 miles after registering 200,000 miles. The original mechanical inspection form(s) shall be obtained from the service. **Number of ambulances** 8

Comments: Completed at local Ford Dealership

☒ 8. PERSONNEL STAFFING

Rule: 1200-12-01-.15 (2) (a)

Adequate sampling was conducted from the dispatch log or time schedules to determine service classification. Method and Findings (Document process in comments)

Comments: Reviewed past three months staffing schedules. 24/7 ALS trucks are utilized and some BLS units. Paramedic/Supervisors respond when a BLS unit has to run emergencies. Less than 5% answered by BLS.

☐ 9. EQUIPMENT INVENTORY

Rule: 1200-12-01-.15 (4)

Verify completed inventory files, every 72 hours at a minimum, on all permitted vehicles for a 90 day period.

Comments: Documentation lacking to show ambulances have been checked every 72 hours.

☒ **10. EMERGENCY MEDICAL RESPONDER PROGRAM**
Rule: 1200-12-01-.16

☐ **No EMR Program**

Verify files at the service contain documentation for:

- ☐ Agreement (MOA) ... (2) (e)
- ☐ Insurance Certification (\$300,000) ... (2) (f)
- ☐ In-Service ... (2) (b) (3)
- ☐ Personnel Listing of each Service ... (2) (e) (1)

Dual Lumen Airway ... (2) (b) (1) (iv)

- ☐ Approved for use by EMR (leave blank if no)
- ☐ Periodic review and concurrent quality assurance

Comments: All EMR files require updating. Will also need to update agreement when new Director of Greene County-Greeneville EMS is appointed.

☐ **11. CONTINUOUS QUALITY IMPROVEMENT**
Rule: 1200-12-01-.14 (3) (a)

- ☐ Medical Director involved.
- ☐ CQI process in Policy and Procedure manual

Comments: Medical Director and other personnel involved with QA/CQI are no longer with agency.

☐ **12. IN-SERVICE TRAINING**
Rule: 1200-12-01-.14 (4)

- ☐ There is verification of 12 hours Continuing Education/In-service Training for 75% of patient care employees for the past calendar year.

BOARD APPROVED CLINICAL PRACTICES

- ☒ Where R.S.I. is an approved skill, competency is documented every 6 months
Rule 1200-12-01-.20 (2)

- ☐ Minimum 1.5 hours pediatric training (reference spreadsheet) – 100% required
- ☒ Sudden Unexplained Death of a Child (TCA 68-1-1102 [b])
- ☐ Vanessa K. Free Emergency Services Training Act (TCA 55-8-194)
- ☒ Domestic Violence

Comments: 7 lacking VKF documentation, 2 lacking Pediatric inservice, documentation missing due to a change in training officers etc.. to be able to verify training hours for all personnel.

☒ **13. CLASSIFICATION**
Rule: 1200-12-01-.14 (2) (a) and (b)

Review of documentation provided indicates category of:

- ☒ Advanced Life Support (A) ☐ Extended Life Support (B) ☐ Basic Life Support (C)
- ☐ Minimum Standard (D) ☐ Special (S) ☐ Conditional

DEFICIENCIES

(Please include a narrative on all deficiencies cited)

Comments: Need letter of appointment for Interim Director

1. No Medical Director's letter of affiliation is on file for the current Medical Director.
2. Not licensed on 155.295 MHz (mobile only, with transmit/rx DPL of 155 required)
3. First Responder program files: need current insurance, training documentation (2014), for Caney Branch VFD and Midway VFD; and current personnel list for Caney Branch VFD, Midway VFD, and and Greeneville Fire Department.
4. No CQI or QA program currently in place with new Medical Director or assigned personnel.
5. Inservice training hours not documented to verify compliance with required hours.
6. Vanessa K. Free compliance and Pediatric inservice hour compliance not documented for 100% of personnel.
7. Need current personnel list (spreadsheet), with all areas current.
8. Ambulance inventory check-off documentation (check-sheets) are not available for most days on most ambulances to verify compliance with a minimum 72 hour inventory check. Documentation that does exist is haphazard and incomplete. This was cited in last years annual audit.
9. Mechanic completing ambulance inspections - certification not available

Audit findings were presented to the Ambulance Service Director on March 10, 2015

Date

Plan of correction due by: March 24, 2015

Date

Plan of corrections received on: _____

Date

Additional Comments:

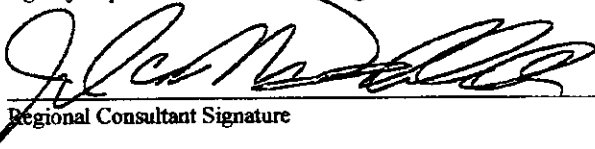
Mr. Crowder has been serving as the Interim Director since March 1st, 2015. He comes from another agency and is just becoming acclimated to the position. Several areas requiring immediate attention have been identified before and during the audit, which are in the process of being addressed.

☐ Acceptable

☐ Deficient



Agency Representative or Director Signature



Regional Consultant Signature

TENNESSEE DEPARTMENT OF HEALTH
OFFICE OF EMERGENCY MEDICAL SERVICES

ANNUAL OPERATIONS REPORT OF AMBULANCE SERVICE
LICENSE RENEWAL

FOR THE TIME PERIOD REPORTED FROM: January 1, 2014 TO: December 31, 2014

SERVICE NAME: Greene County - Greeneville EMS COUNTY: Greene

SERVICE UTILIZATION

1. 13413 Annual Number of **Responses** (Calls or Requests for Service)
2. 11823 Annual Number of **Transports**

FIELD PERSONNEL

Please identify the number of patient care personnel *employed* in the following categories by the major responsibilities for that person. **Count each person only once.**

1. 0 Drivers (no EMS or Nursing license)
2. 0 EMR/First Responders
3. 0 Emergency Medical Technicians
4. 3 EMT-IVs
5. 26 AEMTs
6. 23 Paramedics
7. 0 Critical Care Paramedics
8. 0 Registered Nurses

- 52 **Total EMS Personnel**

Information

Provided by: Tommy Crowder Interim Director
Name Title

Date completed: March 10, 2015

Greene County/Greeneville Emergency Medical Service

**815 West Summer Street
Greeneville, TN 37743-3118**

Phone: 423-798-1720 Fax: 423-798-1721

NPI: 1629069430

March 20, 2015

**John Dabbs, EMS Consultant
Northeast Tennessee Regional Health Office
185 Treasure Lane
Johnson City, Tn 37604-6519**

Mr. Dabbs,

Following your audit of Greene County - Greeneville EMS on March 10, 2015 I am submitting to you our action plan addressing each of the deficiencies you had listed out.

Item 1. Dr. McFarland's letter of affiliation is on file for the current Medical Director. After you left our office, Calvin Hawkins and I went by to see Dr McFarland and get his signature on the Medical Director paperwork. Dr McFarland said he remembered signing that when he first came on board. I have included a new signed letter. (Completed 3/10/15)

Item 2. Not a problem. The Tennessee only, with Tennessee DOT and DOT required. Calvin Hawkins is working with the Greene County EMA office to get this completed.

Item 3. The Emergency Services current business, training, documentation, BLS, AHA, American Heart Association, AHA and current personnel list for Greene County EMA, BLS, AHA, and the current Medical Department. Those documents have been obtained and are enclosed.

Item 4. Not a problem. A person currently in place will be the first person assigned personnel. Jim Edwards has been appointed to head up our QI and training programs. He will be working with the Medical Director to establish the QI guidelines and conduct the necessary training. I have attached a QI and training plan.

Item 5. Inservice training, personnel, and current list of personnel. The inservice training plan for 2015 is attached.

Item 6. *What are the requirements for the following items? How are they submitted and how often? These are addressed for 2015.*

Item 7. *What are the requirements for the following items? How are they submitted and how often? These are addressed for 2015.* Jim Edwards should have sent that to you updated.

Item 8. *What are the requirements for the following items? How are they submitted and how often? These are addressed for 2015.* I drafted the enclosed memo and sent it out to all employees. I told the shift Captains that this was not an acceptable practice and the would be completed daily on every unit. I am also in the process of getting quotes for a multi-use, internet based system where daily check-off sheets can be completed and stored online. (Memo completed 3/10/15, software bid process is slow).

Item 9. *What are the requirements for the following items? How are they submitted and how often? These are addressed for 2015.* Calvin Hawkins has already sent this over.

If these items or this plan do not meet the requirements please let me know so I can make the needed corrections.

Thank you for working with us to get through my first audit and on my second week at this new agency.

Sincerely,

Tommy Crowder
Interim Director
Greene County - Greeneville EMS

Krystal Justis

From: Chris Poynter <chris.poynter@trinityben.com>
Sent: Monday, April 27, 2015 12:21 PM
To: Krystal Justis; marylshelton@greencountytn.gov.com
Subject: Second Plan

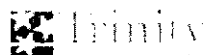
This is the plan that I would recommend as the second option still using the same premium differential as you use today. I just wanted you to have it before the meeting in case you wanted to distribute it. I would think this would make sense to a lot of people.

They can save money in their paycheck and the out of pocket is only \$500 more. They have deductible/coinsurance for office visits but for a lot of that they can go to the clinic. They also pick up copays for drugs with this option.

	OPTION 1		OPTION 2	
	EE	Family	EE	Family
Deductible	\$500	\$1,000	\$1,500	\$3,000
Out of Pocket	\$2,500	\$5,000	\$3,000	\$6,000
Coinsurance	80%	80%	80%	80%
Office Visits				
Primary	\$25 Copay	\$25 Copay	Ded/Coinsurance	Ded/Coinsurance
Specialists	\$50 Copay	\$50 Copay	Ded/Coinsurance	Ded/Coinsurance
Preventative visits	100%	100%	100%	100%
Pharmacy	\$15/35/75	\$15/35/75	\$15/35/75	\$15/35/75

Thanks

Chris Poynter
Principal
4823 Old Kingston Pike
Suite 205
Knoxville, TN 37919
O: 865-531-9898
C: 865-773-9597



GREENE COUNTY, TENNESSEE GOVERNMENT

AUDIT COMMITTEE

Chairman: J. Thomas Love
Vice-Chairman: Bill Moss
Secretary: Beth Anne Collins

In accordance with the resolution adopted by the Greene County Commission which established and created the duties and responsibilities of the Audit Committee, the following report provides an explanation of how the audit committee discharged its current year duties:

REPORT OF THE AUDIT COMMITTEE

The Greene County Government Audit Committee is responsible for reporting annually to the Greene County Commission on how the committee discharged its duties with respect to the following matters:

1. *The audit committee should carefully review all audit findings included in the Annual Financial Report for Greene County, Tennessee for the year ended June 30, 2014 and have consultation with the external auditor regarding the irregularities and deficiencies disclosed in the annual audit. The committee should satisfy itself that appropriate and timely corrective action has been taken by management to remedy the identified weaknesses. The committee should determine what corrective action, if necessary, should be recommended to the Commission.* The audit committee and the external auditor met on March 24, 2015, to discuss two audit findings associated with the Offices of County Mayor and Director of Accounts and Budgets which involved occurrences of expenditures exceeding appropriations. The first finding pertains to the Special Purpose Fund which accounts for workers' compensation and general liability insurance coverage. This over expenditure was due to the recognition of additional liabilities for claims and judgments in excess of previous estimates. The second finding related to over expenditures within certain appropriation categories of the General Fund. These findings were regarded as instances of noncompliance under Government Auditing Standards. The external auditor recommended expenditures should always be held within appropriations approved by the County Commission. The audit committee and the external auditor also reviewed a finding related to the Office of Director of Schools. The School Federal Projects Fund had a deficit in the unassigned fund balance at June 30, 2014. The deficit resulted from the recognition of certain liabilities without a corresponding reimbursement request submitted to the grantor before June 30, 2014. This finding was considered to be a significant deficiency in internal control under Government Auditing Standards. As compared to a material weakness in internal control, in which there is a reasonable possibility a material misstatement of an entity's financial statements will not be prevented or detected and corrected in a timely manner, a significant deficiency in internal control is less severe than a material weakness, although important enough to deserve attention by management. The external auditor recommended the deficit be liquidated, a properly recognized accounts payable item be

recorded, and a timely request for expenditure reimbursement be made to the grantor. The audit committee has satisfied itself that appropriate and timely corrective actions have been taken by management to remedy the weaknesses referred to above. It should be noted the audit opinion included in the external auditor's report stated the financial statements and the related notes to the financial statements of Greene County, as of and for the year ended June 30, 2014, were presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America.

2. *The audit committee should consider the effectiveness of the internal control system (including information technology security and control); the effectiveness of the system for monitoring compliance with laws and regulations; and review of the process for communicating the county's ethics policies to county personnel and monitoring compliance therewith.* The external auditor takes into consideration the County's existing internal control procedures for purposes of planning and performing the audit in order to express an opinion on the financial statements. However, the external auditor does not express an opinion on the effectiveness of the County's internal control or its compliance with certain provisions of laws, regulations, contracts, and grant agreements. The external auditor's assessment of internal control is not designed to identify all deficiencies in internal control that could be regarded as a material weakness or a significant deficiency. Such deficiencies may exist that were not identified. Taking into account these circumstances, the external auditor reported not having identified any deficiencies considered to be material weaknesses in the County's internal control. The Director of Accounts and Budgets advised the committee of procedures used by county management to monitor compliance with numerous laws and regulations and the process by which the county's ethics policies are communicated to county personnel. County management regularly consults with and relies on the advice and counsel of the county attorney and the County Technical Assistance Service (CTAS) for insuring compliance with various federal and state regulations. In addition, the Director of Accounts and Budgets noted she maintains familiarity with changes in laws and regulations which affect county operations. Pursuant to The Comprehensive Governmental Ethics Reform Act of 2006, which is codified in TCA, Section 8-17-101 *et seq.*, all Tennessee counties were required to adopt local ethics policies by June 30, 2007. The Greene County Ethics Committee formulated and prepared the Code of Ethics for Greene County which was adopted by resolution of the Greene County Commission on May 21, 2007. These ethics policies include rules and regulations regarding disclosure by county officials or employees of personal interests in voting and non-voting matters that affect or would lead a reasonable person to infer it would affect a responsibility to vote on or exercise discretion on any matter. Also included are rules and regulations which prohibit county officials, employees, and members of their households from accepting gifts, money, or other considerations or favors of any kind from anyone other than the county for (1) the

performance of an act or the refraining from the performance of an act which would be expected to be performed or refrained from being performed; or (2) which a reasonable person would understand was intended to influence a vote, official action, or judgment of the official or employee in executing county business. The Greene County Ethics Committee is empowered to investigate any credible complaint against an official or employee suspected of any violation of the Code of Ethics. Any action or decision by the Ethics Committee is subject to review, if so desired, by the Greene County Commission. The resolution directed the Code of Ethics be distributed to all county offices and posted on each public bulletin board in the county courthouse. In addition, all new county employees are now receiving notice of the Code of Ethics.

3. *The audit committee should establish a process for handling employees, taxpayers, or other citizens confidential reporting of suspected illegal, improper, wasteful, or fraudulent activity under provisions of TCA, Section 9-3-406.* The committee made known the availability of the toll-free fraud hotline (1-800-232-5454) of the Tennessee Comptroller of Treasury where the public can confidentially report suspected fraud, waste, and abuse of Greene County funds and property. There is a direct link to the Comptroller's website from the "Elected Officials-County Mayor" section of the Greene County, Tennessee official website. In addition, the committee advised management of the need to conspicuously post notices in all county-owned public buildings of how to report suspected fraud to the Comptroller's hotline and the need to publish a public notice at least annually in a local newspaper of general circulation to make citizens aware of how to report suspected waste, fraud, or abuse of Greene County funds and property.

The Audit Committee Report has been reviewed and adopted with unanimous consent from all Audit Committee members.

Respectively submitted,



J. Thomas Love, Chairman
Audit Committee
April 28, 2015

Greene County Budget and Finance Committee
Budget Meeting-Minutes
April 6th, 2015
Greene County Annex Conference Room, Greeneville, Tennessee

MEMBERS PRESENT:

Mayor David Crum-Chairman
Wade McAmis- Commissioner

Butch Patterson-Commissioner
Brad Peters-Commissioner

ALSO:

Mary Shelton- Ex Officio, Director of Finance
Ray Allen- Greene County Sheriff Chief Deputy
Tommy Crowder- EMS Interim Director
Shaun Street-Greene County Health Dept.
David Weems- Greene County Road Superintendent
Regina Nuckols- Budget & Finance Committee Secretary

Pam Venerable- Greene County Court Clerk
Nathan Holt- Trustee
Roger Woolsey-Greene County Attorney

OTHERS:

David McClain- Assistant Director and Academic Services

Kristen Buckles -News Media

CALL TO ORDER:

Mayor Crum called the Budget & Finance meeting to order on Wednesday, April sixth at 8:30 A.M., in the conference room at the Greene County Annex Building in, Greeneville, Tennessee.

MINUTES:

A motion to approve the Budget & Finance minutes March 4th was made by Commissioner Patterson seconded by Commissioner Peters. All agreed.

BUDGET AMENDMENTS:

The following budget amendment was presented to the Committee for their review and approval.

Greene County Pam Venerable, Circuit Court Clerk requested to transfer \$18,000 from Jury And Witness (194) \$1,000 of that money was requested to be transferred into Office Equipment (719), \$1500 into Overtime (187), \$1,000 into Office Supplies (435), \$1,000 into Printing (349), \$1,000 into Other Contracted Services (399) and \$1,000 into Data Processing Equipment (709) to cover expenses until the fiscal year end. Commissioner Peters made a motion to approve the amendment and was seconded by Commissioner McAmis. All were in favor.

Greene County Health Director Shaun Street requested to transfer \$40,000 from Medical Personnel (113) into Other Equipment (790) to replace current Panoramic X-ray with a digital Panoramic X-ray. Digital pan X-ray is necessary for upcoming Electronic Medical record conversion for the Health Department. Commissioner McAmis made a motion to approve the amendment and was seconded by Commissioner Peters. All were in favor.

Greene County Budget and Finance Committee

Budget Meeting-Minutes

April 6th, 2015

Greene County Annex Conference Room, Greeneville, Tennessee

I. RESOLUTIONS:

- A. A resolution to amend the 2015 fiscal year General Fund's budget by \$600 from the General Fund's Unassigned Fund Balance to pay for competency evaluations of defendant's with misdemeanor charges. This is for mental evaluations for mental evaluations to be paid out of Sessions Court. This line item may be added to next year's budget. Commissioner Patterson made a motion to approve Resolution A and it was seconded by Commissioner Peters, motion carried unanimously.
- B. A resolution to amend the 2015 fiscal year General Fund's budget by \$ 1,909 for donations and proceeds from the sale of vehicles to the Sheriff's Department. Commissioner McAmis made a motion to approve Resolution B. Commissioner Peters seconded the motion. All were in favor.
- C. A resolution to amend the 2015 fiscal year General Fund's budget by \$523 proceeds from the sale of vehicles to the Greene County Emergency Management Authority. Commissioner Peters made a motion to approve Resolution C. and it was seconded by Commissioner McAmis, motion carried unanimously.
- D. A resolution to budget for a tobacco settlement project grant in the amount of \$54,000 from the Tennessee Department of Health for the fiscal year ending June 30,2015. Commissioner Peters made a motion to approve Resolution D. and it was seconded by Commissioner Patterson, motion carried unanimously.
- E. A resolution to budget funds totaling \$190,000 from the Greene County Highway Department's Unassigned Fund Balance to various accounts as mid-year adjustments for fiscal year ending June 30, 2015. Commissioner Peters made a motion to approve Resolution E. and it was seconded by Commissioner McAmis motion carried unanimously.
- F. A resolution to amend the 2015 fiscal year Highway Fund's to budget amounts totaling \$11,533 for insurance recovery from damaged roads by Utility Districts and from the sale of equipment. Commissioner McAmis made a motion to approve Resolution F. Commissioner Patterson seconded the motion. All were in favor.

Greene County Budget and Finance Committee
Budget Meeting-Minutes
April 6th, 2015
Greene County Annex Conference Room, Greeneville, Tennessee

RESOLUTION CHANGES:

Greene County Road Superintendent David Weems said that he would like to request that reimbursements from various municipalities for cold patch totaling around \$31,000 be put in the form of a Resolution. Ms. Shelton said that it would be added to Resolution F.

It was determined in order to meet the obligations related to competency evaluations; the total should be changed from \$600 to \$24,000 on Resolution A. for defendants with misdemeanor charges.

DISCUSSIONS:

Mayor Crum spoke about the Wheel Tax coming effective May 1st. In the General Fund, the wheel tax keeps us even. It gives us money for Capital Projects Fund where the process of looking for a roof for the Courthouse can begin. The money for maintaining the Fire Departments insurance will be taken care of without dipping into the General fund. He said he would need to meet with the Association. Tag renewal notices have already been printed out. They are sent in 3 month intervals. The Mayor said that there might be a discrepancy in when they are due. If paid before May 1st there will be no wheel tax increase. After that date there will. Commissioner Peters suggested that notification of Wheel Tax dates could be printed and sent out with the Greeneville Light and Power monthly billings.

The City has discussed tipping Fees. Mayor Crum said that the bottom line comes upon the County to pay approximately \$700,000. Commissioner Peters ask if there is a State Law requiring that we set aside a portion of the property tax for Solid Waste. Mayor Crum said that County Attorney Woolsey was looking into it. Commissioner Peters suggested that it might be handled the same way as the debt service for the schools, reduce that amount for the city residents, that way they are not being paid doubled. He said that would be the simplest way.

Mayor Crum said that most departments have turned in there requested 2015-2016 budget proposals. The final EMS budget and the Sheriff's department's proposals have yet to be turned in. He had ask Regina to take this year's budget, where the Sheriff had made some amendments correcting salary line items that were showing in the jails budget, but were actually Courtroom Security and put them in next year's budget accordingly. Then take back all the other line items to its original budget. With estimated revenues, this should give us an ideal of where that we at. EMS Interim Director, Tommy Crower said that he would send his budget to the EMS Board this week.

To identify proper road sign, Mr. Weems and 911 are working together to determine what is 911 Address roads and what is County roads. Mayor Crum says that there are around 250 roads.

Greene County Budget and Finance Committee
Budget Meeting-Minutes
April 6th, 2015
Greene County Annex Conference Room, Greeneville, Tennessee

AJOURNMENT: Commissioner Patterson made a motion to adjourn. Commissioner Peters seconded the motion. All were in favor.

NEXT MEETING:

The next meeting is scheduled for Wednesday May 6th, 2015 at 8:30 A.M in the conference room of the Greene County Annex building.

Respectfully submitted,

Regina Nuckols
Secretary

JAILHOUSE/WORKHOUSE COMMITTEE MEETING

MARCH 24, 2015

GREENE COUNTY ANNEX

The jailhouse/workhouse committee met on March 24 at the annex. In attendance were commissioners: Zak Neas, Frank Waddell, Hilton Seay, Buddy Randolph, George Clemmer, Josh Kesterson, and Robin Quillen. Also attending were: Sheriff Pat Hankins, Jail supervisor Roger Willett, Assistant John Key, Chief Deputy Ray Allen, Ken Little with the Greeneville Sun, and Kim Gass with the GED program and other adult oriented education programs.

Sheriff Hankins introduced Kim Gass who works with inmates at the jail and the workhouse. She is using a program called Career Pathways, A Journey of Hope. This program chooses 10 trustworthy inmates to participate in this program at a time. They are taught life skills, how to get along with co-workers, and other skills in order to be able to successfully hold down a job. After they have completed this course, they will have a job to go to. Kim Gass has met with Mayor Crum, probation officers, and others who are in supervision at some local factories.

The first group to "graduate" will go to DTR to begin work. If they are successful after a trial period, the job will become permanent for them. They will begin to pay back, from their earnings, monies owed to the county for probation fees, etc. They will pay for their own transportation to work and back also from their earnings. If at any time, they test positive for drugs, they will be immediately dismissed from the program.

Ms. Gass has received a \$40,000 grant for this program, therefore, costing Greene County nothing. Each one who participates in this class must have a high school diploma. They are assisted in achieving this at the jail as well. We are looking to hear about many successful situations coming from this program.

Roger Willett invited the commissioners to come and have lunch on April 10 at the workhouse. This will show how the cooks there prepare the meals from scratch and stay on budget when doing so. I must add that some of us did go to lunch there and come away with full bellies and knowing that the inmates are fed very well. A big thank you and a lot of praise goes to these cafeteria ladies there.

Our next meeting will be on May 19th at the annex.

Respectfully submitted,

Robin Quillen

ANIMAL CONTROL MEETING

APRIL 8, 2015

GREENE COUNTY ANNEX

The Greene County animal control committee met on April 8 at the annex. Attending were commissioners: Lyle Parton, Zak Neas, Frank Waddell, Tim Shelton, Hilton Seay, and Robin Quillen. Also attending were: Amy Bowman and Janet Medcalf from Humane Society, Mayor David Crum, and Sara Gregory from the Greeneville Sun, and Chris Cutshall, animal control manager.

Amy Bowman spoke about having all animals being adopted from animal control to come through the humane society. All of their vetting would be taken care of and all of their records would be there for future reference. Janet Medcalf has been using social media showcasing animals from animal control and from the humane society, therefore, increasing the number of animals being adopted.

The committee also passed a resolution to add \$1.00 on each rabies vaccination for dogs. This will be put into a separate account for animal control that could be used for vehicles or doing upgrades to the facility. Motion was made by Robin Quillen and seconded by Tim Shelton.

Chris Cutshall went over the quarterly reports. Overall, the categories have improved in saving lives since this time last year.

Thank you to Commissioner Lyle Parton for reporting starving horses. Animal control took charge of the situation and took care of the horses. Thanks to all who helped.

Respectfully submitted,

Robin Quillen

**Greene County Insurance Committee
Called Meeting-Minutes Open Session
March 19, 2015
Greene County School Central Office Greeneville, Tennessee**

MEMBERS PRESENT:

David Crum-Mayor
David McLain- School
Wade McAmis-Comm.
Dale Tucker-Comm.

Mary Shelton-Budget Director
Pat Hankins-Sheriff
David Weems-Road Sup.

Roger Woolsey-County Attorney
Brad Peters-Comm.
Sharron Collins- Comm.

ALSO:

Ginger Pyle-UHCRV
Krystal Justis-Secretary

Rita Ketron-UHCRV
Kristin Buckles-Greeneville Sun

Jim Jordan - HIS

CALL TO ORDER:

Mayor Crum called meeting to order at 2:05 P.M. in the conference room at the Greene County School Central Office.

MINUTES:

Minutes from prior March 12, 2015 meeting will be addressed at the regular April insurance meeting. Minutes from the February 11, 2015 I failed to add that Reinsurance quotes would contain commissions.

REPORTS:

Mary gave the February 2015 financials for 121 and 264.

DISCUSSION:

Motion was made by Roger Woolsey and seconded by Brad Peters for new hires to have the Biometric screening and follow up within thirty days of their full time date of hire through the clinic to keep insurance premium at a lower rate, those that do not comply will be paying fifty dollars more on monthly premium. Motion was then approved with no opposition.

Motion was made by Sheriff Hankins and was seconded by Commissioner McAmis to extend the April 1, 2015 deadline on the Biometric screening with follow up to May 1, 2015. Motion was then approved with no opposition.

Email was sent out to department heads and Transform Health notifying them of the May 1 extension and new hires getting the screening and follow up with thirty days of full time date of hire.

Jim stated quotes from other carriers did not come in March and this should not affect renewal timeline or open enrollment. He also announced his retirement but would carry out contract with Greene County ending June 30, 2016. Jim has been working with Chris Poynter with Trinity to take over for Greene County as broker, Jim feels Chris is the best fit for Greene County and has several Self-funded customers in Greeneville. Jim giving the county the benefit of his 27 years of experience. If a broker firm would be hired we would be paying them large amount to service the county. All brokers are given same information and same rates from insurance carriers. Chris Poynter is getting quotes from three biggest carriers BCBS, Cigna and Humana and several reinsurance companies that can work with any carrier. Still waiting on underwriter

**Greene County Insurance Committee
Called Meeting-Minutes Open Session
March 19, 2015
Greene County School Central Office Greeneville, Tennessee**

information from United Health Care to have all information on final quotes. Jim is subcontracting Chris to finish out his contract with Greene County.

Some on the committee is concerned that other brokers have not been allowed to come in with quotes. Since we are Self-funded we set funding rates and benefits and all brokers will be getting same quotes from carriers. Some members are concerned that the contract with Jim was never seen by committee and that it was not brought to the committee Jim subcontracting with Chris Poynter. Prior Insurance Committee entered into a contract with Jim, committee voting on paying Jim \$2000 a month receiving no commission for a 3 year contract ending June 30, 2016 to provide services as an independent broker/consultant. Jim stated his contract did not require him to get quotes from other brokers. Jim has worked with county for fifteen years.

Carriers negotiate rates with hospitals/doctors. Claims are 87% of cost. Carriers will give you the average on discount (negotiated) rate. On Self-insured plans brokers' commissions are negotiated with carrier. Carriers give same rates but broker commissions are negotiated. Reports will show negotiated discounts. Carriers will not give specific costs they will give you the average discounted rates. Going back to Fully- insured we will have to pay our run out of claims and need at least three months of claims payments in reserve.

Committee asked Jim to give information to other brokers so they could quote insurance carriers and other options. Jim stated it was not in his contract to do so.

Motion was made by David Weems and was seconded by Pat Hankins that the contract the county has with Jim Jordan be terminated immediately. Motion was approved with no opposition.

Ginger can send all insurance information to an authorized representative and then the authorized representative to release the information to the brokers. Meetings to be set up with Trinity, Peake, Price & Ramey and Heritage on April 17 in two hour blocks. Committee asked Ginger to go back to the underwriters and ask for zero increase on reinsurance. Committee will meet with UHCRV March 26 at 8:30 A.M. and with Chris Poynter at 10:00 at annex conference room. Current benefits are to be emailed to committee members.

Respectfully Submitted,
Krystal Justis

**Greene County Insurance Committee
Called Meeting-Minutes Open Session
April 14, 2015
Greene County Annex Greeneville, Tennessee**

MEMBERS PRESENT:

David Crum-Mayor
David McLain- School
David Weems-Road Sup.
Dale Tucker-Comm.

Mary Shelton-Budget Director
Pat Hankins-Sheriff
Sharron Collins- Comm.

Roger Woolsey-County Attorney
Brad Peters-Comm.

ALSO:

Sam Brown- Price Ramey Lori Landes-Price Ramey
Krystal Justis-Secretary Kristin Buckles-Greeneville Sun

CALL TO ORDER:

Mayor Crum called meeting to order at 8:30 A.M. in the conference room at the Greene County Annex.

MINUTES:

No minutes

REPORTS:

No reports.

DISCUSSION:

Sam Brown brought quotes to the committee from BCBST, Cigna, Humana and Risk Solutions Captive. Brown suggested BCBST with a total renewal of \$5,605,443. This is a 24/12 on stop loss with \$42.94 per contract per month, \$66.63 on specific stop loss per contract per month with fixed cost being \$113.42 per contract per month. Commission is built in the admin fees at \$10 per contract per month for services including handling claims, employee benefits. If committee chose to just have Price and Ramey as a consultant commission would decrease to \$6.00 per contract per month. Price and Ramey does not typically work with ACA. He recommends to bid out every five years on broker/consultants. BCBST will give \$6,000 a year for three years towards wellness programs. Reinsurance is through Blue Re owned by BCBST.

An email will be sent out to department heads reminding them of the Biometric screening deadline and to remind employees if their appointment has been canceled to call the clinic back to reschedule. Email will also be sent to Transform Health RX asking for a list of those that have complied with Biometric.

Respectfully Submitted,
Krystal Justis

**Greene County Insurance Committee
Called Meeting-Minutes Open Session
April 17, 2015
Greene County School Central Office Greeneville, Tennessee**

MEMBERS PRESENT:

David Crum-Mayor
David McLain- School
David Weems-Road Sup.

Mary Shelton-Budget Director
Pat Hankins-Sheriff
Sharron Collins- Comm.

Roger Woolsey-County Attorney
Brad Peters-Comm.
Wade McAmis- Comm.

ALSO:

David Peake- Peake Ins
Krystal Justis-Secretary

Kim Mysinger-Peake Ins
Kristin Buckles-Greeneville Sun

Michael Trout-Heritage

CALL TO ORDER:

Mayor Crum called meeting to order at 8:30 A.M. in the conference room at the Greene County School Central Office.

MINUTES:

No prior minutes to approve.

REPORTS:

No reports.

DISCUSSION:

David Peake gave his proposal for BCBS at \$5,600,580 annual cost. Peake's charge would be \$5.00 per employee no commission. Peake currently has nothing bigger than Greene County Government. He will work with ACA and introduce wellness programs. Reinsurance he quoted is through Blue Re.

Michael Trout with Heritage gave his proposal for BCBS at \$5,604,580 annual cost. He was willing to give a free look to help get everything in place for renewal then give us his rates/commission. He then came back with a flat fee of \$2,000.00 a month.

Motion was made by Sheriff Hankins and was seconded by Roger Woolsey to decide between Trinity Benefit Advisors and Peake Insurance. Motion was then approved with no opposition.

Emails were sent to department heads or calls made notifying those that have not yet complied with the Biometric screening. Employees have until May 8 to get screening and follow up scheduled even if actual appointment is later than May 8 to comply.

Motion was made by Commissioner Peters and was seconded by Sheriff Hankins to go with Trinity Benefit Advisors and Blue Cross Blue Shield. Motion was then approved with no opposition. Chris Poynter was then called and asked if he would accept being our consultant/broker he then accepted. Insurance Committee is meeting with Trinity Benefit Advisors Wednesday April 22, 2015 8:30.

Respectfully Submitted,
Krystal Justis

**Greene County Insurance Committee
Called Meeting-Minutes Open Session
April 22, 2015
Greene County Annex Greeneville, Tennessee**

MEMBERS PRESENT:

David Crum-Mayor	Mary Shelton-Budget Director	Pat Hankins-Sheriff
Brad Peters-Comm.	David Weems-Road Sup.	
Sharron Collins- Comm.	Roger Woolsey-County Attorney	

ALSO:

Chris Poynter- Trinity	Tony Williamson- Trinity	James Taylor-BCBS
Krystal Justis-Secretary	Kristin Buckles-Greeneville Sun	Ginger Pyle-UHCRV
Rita Ketron-UHCRV		

CALL TO ORDER:

Mayor Crum called meeting to order at 8:32 A.M. in the conference room at the Greene County Annex.

MINUTES:

No prior minutes to approve.

REPORTS:

No reports.

DISCUSSION:

Trinity normally does not do contracts with clients but they can do one. EGA needs to be completed and signed and Application on stop loss with High Mark Life (HM).

Chris Poynter suggested the committee to go to \$100,000 stop loss from \$125,000 that is current. This would put the annual maximum amount with BCBS at \$5,228,000. This moves the aggregate attachment point from \$1,131.34 to \$1,098.53. There have been 7 claims to hit specific stop loss. Trinity unbundled the reinsurance and went with High Mark Life reinsurance for better rates. Motion was made by Roger Woolsey and was seconded by David Weems to accept Chris' recommendation going to \$100,000 stop loss. Motion was approved with no opposition.

BCBS will give \$6000 a year for wellness programs. Biometric screening can be paid with through the Wellness benefit with BCBS. Chris suggested that with the HDHP to implement a preventative drug list with copays Generic \$5, Brand \$25 and Non-Formulary \$50.

Motion was made by Roger Woolsey and was seconded by Mary Shelton to continue with Cobra Administration, musculoskeletal, high imaging and disease management (includes nurse line) with BCBS. Motion was approved with not opposition. If committee feels like any of these ad ons are not helping the plan they can be pulled.

Chris will come back to the committee at the April 28 meeting with other plan options. Motion was made by David Weems and was seconded by Brad Peters to reduce the monthly employee premium for Baseline on single rate \$17.00, employee plus child(s) \$67.00, employee plus spouse \$85.00 and family \$120.00 and for the HDHP plan single would remain at zero, employee plus child(s) \$25.00, employee plus spouse \$40.00 and family at \$49.00. Motion was

**Greene County Insurance Committee
Called Meeting-Minutes Open Session
April 22, 2015
Greene County Annex Greeneville, Tennessee**

approved with Mary Shelton opposing. Mary Shelton is hesitant to do \$25.00 a month reduction in premium for employees since we are paying run out of claims from UHCRV, ACA cost and the cost of clinic.

Transform Health Rx has been asked to be at the May 26 meeting. Trinity wants to get with clinic and have them work with BCBS on reporting and wellness programs.

Meeting was adjourned.

Respectfully Submitted,
Krystal Justis

**Greene County Insurance Committee
Called Meeting-Minutes Open Session
March 26, 2015
Greene County Annex Greeneville, Tennessee**

MEMBERS PRESENT:

David Crum-Mayor
David McLain- School
David Weems-Road Sup.
Dale Tucker-Comm.

Mary Shelton-Budget Director
Pat Hankins-Sheriff
Sharron Collins- Comm.

Roger Woolsey-County Attorney
Brad Peters-Comm.

ALSO:

Ginger Pyle-UHCRV
Krystal Justis-Secretary

Michael Reneau-Greeneville Sun
Chris Poynter- Trinity

Drew Mann- Trinity

CALL TO ORDER:

Mayor Crum called meeting to order at 8:38 A.M. in the conference room at the Greene County Annex.

MINUTES:

No minutes reviewed.

REPORTS:

No reports given.

DISCUSSION:

Ginger Pyle with UHCRV came with the best and final offer from UHCRV. Fixed cost came down to 12% current admin fee is at \$42.38 per employee per month and final offer is at \$41.18 per employee per month. Stop loss reinsurance final rate is \$86.81 currently it is at \$76.20. On the new platform claims incurred in three years paid in twelve months. Aggregate is currently at \$3.91 per employee per month renewal is at \$4.44 per employee per month. These renewals do not include commission. Quotes from brokers will include commission. Most companies look to increase specific stop loss every three to five years. The renewal total funding being at \$6,228,654. Meeting was adjourned until 3:00 P.M.

Reconvened:

The committee met with Trinity Benefits Advisors. Trinity works with several area businesses. Trinity brought quotes from BCBST, Cigna and Humana with recommending BCBST. Chris Poynter stated UHCRV has 48% discounts in Network and BCBST has 58 to 63% in carrier discounts. Trinity will work with us on the ACA, enrollment, claims management and will bid out stop loss and reinsurance. Chris also told the committee that UHCRV has been retaining pharmacy rebates and BCBST will not retain those we would get rebates on pharmacy which could be \$60,000 to \$100,000 a year to bring back into the Employee Health Insurance Fund. He also stated that they could integrate monthly reports from the clinic to be able to see the actual true savings the clinic is providing. BCBST will have a 24/12 claims and no lasered claims. Trinity came in with 10% commission on claims and \$3.00 commission on admin fees. Chris will call Mary on April 1 on stop loss and get it locked in with Trinity. BCBST total funding is at \$5,341,334 and he will try to get BCBST to come down more.

Respectfully Submitted,
Krystal Justis

**Greene County Insurance Committee
Regular Meeting-Minutes Open Session
April 28, 2015
Greene County Annex Greeneville, Tennessee**

MEMBERS PRESENT:

David Crum-Mayor	Mary Shelton-Budget Director	Pat Hankins-Sheriff
Brad Peters-Comm.	David Weems-Road Sup.	Dale Tucker- Comm.
Sharron Collins- Comm.	Roger Woolsey-County Attorney	Wade McAmis- Comm.
David McLain-Cnty School		

ALSO:

Chris Poynter- Trinity	Andrea Hillis-Tri State Claims	John McInturff-MMB
Krystal Justis-Secretary	Kristin Buckles-Greeneville Sun	

CALL TO ORDER:

Mayor Crum called meeting to order at 8:36 A.M. in the conference room at the Greene County Annex.

MINUTES:

Correction to minutes from the May 26, 2015 meeting, minutes should have read that the Commission for Trinity Benefit Advisors is 10% commission on reinsurance not claims. Motion was then made to approve minutes from March 12, March 19, March 26, April 14, April 17 and April 22 meeting was made by Roger Woolsey and was seconded by Commissioner Peters. Motion was then approved with no opposition.

REPORTS:

Mary gave March 2015 financial reports with March 2014 comparison on Funds 121 and 264. Andrea Hillis stated that our workman compensation claims have been less this year. Roger Woolsey commended the department heads by doing a good job of staying on top of issues as they arise. Motion was made by Roger Woolsey and seconded by David Weems to approve the reports. Motion as approved with no opposition. The committee requested that Mary continue the year comparison on each fund. Chris stated that his reports will have the breakdown of employee premiums and county portions separately.

DISCUSSION:

Transform Health has been asked to be at the May 26 Insurance meeting. Concerns involving the clinic are to be brought to clinic committee: David Weems, Pat Hankins and Krystal Justis. Clinic has been overloaded with all the Biometric screenings and follow ups resulting in some appointments still being canceled. Chris pointed out that the Town of Greeneville uses the local hospital to do the screenings for the city, they have larger staffing and rotate and there are other options are available for the clinic. The clinic committee will be taking concerns to Transform Health. Memo was sent out to all department heads stating if anyone has a concern or positive experiences with the clinic to let Krystal Justis know so it can be brought to the May meeting. Motion was made by Sheriff Hankins and was seconded by Commissioner Tucker that employees have until May 8 to get Biometric and follow up scheduled and have until July 1, 2015 to have both completed or they will be paying \$50.00 more a month on health insurance

**Greene County Insurance Committee
Regular Meeting-Minutes Open Session
April 28, 2015
Greene County Annex Greeneville, Tennessee**

premiums. If the employee cancels the appointment then they will not comply if not rescheduled by May 8. Motion was the approved with no opposition.

Chris brought changes to the HDHP plan with UHCRV which will be Option 1 with BCBST. Individual deductible will be \$1,500.00 OPM \$3,000, with prescription copays at \$15/\$35/\$75. The rest of the benefits will be insurance pays 80% after deductible met. Monthly cost for employee premium is \$0.00 for single, \$25.00 employee + child(s), \$40.00 employee + spouse and \$49.00 family. Motion was made by Mary Shelton and was seconded by Roger Woolsey to accept Chris's changes to HDHP plan. Motion was approved with no opposition. HSA will not comply with the changes in this plan since it will have prescription drug copays, those employees that have an HSA can continue to use what they have already contributed but will not be able to contribute to their HSA after July 1. HSA is not payroll deducted with the county. Motion was made by David Weems and was seconded by Commission Peters to be in the S (Select) Network with BCBST. Motion was approved with no opposition. UT Hospital is currently in contracting with BCBST on the S and P Networks.

Committee took a 10 minute break to reconvene in Closed Session.

Open Session was reconvened at 11:30 to vote on claims.

CLAIMS:

Motion was made by Commissioner Collins to approve claim 11000114017100 and was seconded by Commissioner Peters. Motion was approved with no opposition.

Motion was made by Commissioner Collins to approve claim 11000114017300 and was seconded by Commissioner McAmis. Motion was approved with no opposition.

Motion was made by Commissioner Collins to approve claim 11000114017400 and was seconded by Commissioner Tucker. Motion was approved with no opposition.

Meeting was adjourned.

Respectfully Submitted,
Krystal Justis

Airport Joint Meeting/ Greeneville & Greene County

Minutes

April 16th, 2015

Greene County Annex Conference Room, Greeneville, Tennessee

PRESENT:

David Crum-Greene County Mayor
Janet Malone- Airport Authority Chairman
Ted Hensley- County Commission/ Airport Authority
Mary Shelton- Greene County Director of Finance
Roger Woolsey- Greene County Attorney
Carol Susong- City Recorder
Regina Nuckols- Secretary

Walter Johnson- Airport Authority
John Carter- Airport Authority
Todd Smith- City Administrator
W.T. Daniels- City Mayor
Brooke Davis- City Accountant
Sarah Gregory -News Media
Timer White- Airport Authority

Mayor Crum requested that the Members of the Greeneville Greene County Airport Authority meet with Town and County officials to clarify and discuss issues related to funding for the facility on April 16, 2015 at 2:30 pm. in the conference room at the Greene County Annex Building in, Greeneville, Tennessee.

Mayor Crum said that based on the resolution written in August of 2003, the intent was that the County & City jointly would be responsible if Airport was not able to make payments on the T Hangers bonds. He asked if they were getting the information needed showing cash flows and cash basis to determine what are the shortages. It was not qualified that any amount should be paid per year. He said that legal obligation had recently been mentioned and nothing was ever found.

Walter Johnson with the Airport Authority said that the 2003 bond has been justified. He said that the T Hangers generate that payment. They are self-sufficient and are not an issue. Mayor Crum said that this can be marked off. Carol Susong, City Recorder said that all of the money goes into the same fund. There is no designation of funds in that account.

Janet Malone said that the T Hanger bond was a separate issue from the bond at Capital Bank. If the County makes a commitment, it will be separate from this Bond. Janet Malone said as far as she knows there has never been a default on the T Hangers. She said the City had always supported every year to the Airport and the County had until a couple of years ago. Ms. Malone said that she felt left out not getting the \$30,380 appropriation from the County. With the required FFA project they have now, there have been a lot of expenses required. The project going on is not a revenue source. She says the helicopter service would not be here if it were not for the airport. This past year, Ms. Malone said that she was told by the Budget and Finance committee not to bother asking for the contribution from the County due to financial difficulties. Ms. Malone said that shortfalls have been in the red at times. She said that they were planning on the County paying their half.

County Attorney Roger Woolsey said that defaulting on the obligation on the T Hangers was what he was told to be the issue. No legal obligation has been found. He said normally the fiscal agent being the City would take care of issues unless something major arises. The contribution request would have to

**Airport Joint Meeting/ Greeneville & Greene County
Minutes**

April 16th, 2015

Greene County Annex Conference Room, Greeneville, Tennessee

come before the Budget & Finance and the final decision has to be made by the full County Commission. Mayor Crum said that this should be brought in as any other allocation before the County Commission.

Today's actual issue is a Capital Bank loan in the amount of seven hundred and seventy eight thousand dollars to provide 5% local matches for a thirteen million dollar Federal and State grants for the airport. This loan was taken out to repay a short term loan to the Town of Greeneville. Co-signers would have to be Greeneville and Greene County. The City has already signed it. The County is requested to be a joint co-signer for a debt which occurred in January. The bank needs a letter from the County Mayor guaranteeing that. City Mayor Daniels said that Capital Bank has a check a waiting; it was just a matter of a signature from County Mayor Crum. Mayor Crum said that he has never received a request on this issue. He had never been informed about this and assumed that this was meeting was about the 2003 Bond.

Mayor W. T. Daniels explained how this came about. He said that in January, the Airport Authority came to the City to make up the difference of the 5%. Thirteen million dollars was at stake. The Airport had voted on upgrades and they were going to lose thirteen million dollars. This had to be taken care of immediately being a time sensitive problem. They were going to lose the airport. The Airport authority agreed to go ahead. City voted to go ahead with the request. They had to get that match to Nashville. They met and the money was paid. The check went to Nashville by that Friday. Todd Smith explained that this was done with the understanding that a temporary short term loan from the Airport would be paid back in 30 days. This came due and this did not happen. The Board extended it another 30 days. The Board is faced whether to extend another 30 days. Chairman Malone said that the Airport Authority voted to take this to the City, since they are the fiscal agent. Communication never came to County. She said that a called meeting was called by the Airport Authority to vote to take this to the City. The City was going to meet one hour later. No notice was presented to the Town of Greeneville. Ms. Carol Susong said that the letter was not addressed to the Town Of Greeneville. It was the same one taken to the Board of Alderman the next hour with the Airport Authority address on it. They did not have any idea what all was required at that time. That may be where there was lack of information. Todd Smith said that the citizens need to be paid back.

Attorney Woolsey said that the County had no clue about the Grant for the Airport or the 5% match. The County Mayor cannot do anything without the Commission's authority. He says everybody needs to be with a clear understanding what this money was for and what was the commitment. Lay it out for the Commissioners. Put something in writing through a memo to the County Commissioners to explain. They need to know that the Airport is a joint adventure between the County and City. Paper work on this grant information would need to be added to the memo explaining that this is part of the final phase of the Airport extension. This is a new grant showing the 13 million and the 5% that we have been ask to match. The Mayor said that information on the Airport future plans needs to be known. The County would be putting our faith behind it; our faith is behind the Airport to complete the project. If the project is not completed, the County would be on the hook. Janet Malone says that this completes

Airport Joint Meeting/ Greenville & Greene County

Minutes

April 16th, 2015

Greene County Annex Conference Room, Greenville, Tennessee

the project. This will be put into the packet where the Commissioners will have the facts to educate them. They need to be educated on how the Airport is set up and how it is owned and why we need an extended run way and why do we need a better sight. Mayor Crum said that now that we know completely about the project being 50/50 joint adventure, we have a better understanding that we are not spending money, but we would be guaranteeing the money. Budget Director Mary Shelton said that she could provide the audited financial reports. Ms. Malone said that she can provide the monthly financials.

Mayor Crum said that a process of points of interest will be put together for Roger by the end of next week. Paper work, grant information and the Capital loan process will need to be included. It needs to be in the packet for next month. The Airport Authority meets the last Monday of the month. Ms. Malone says that a workshop will be set after that meeting for this matter.

Respectfully submitted,

Regina Nuckols

Secretary

Wellness Committee Meeting Minutes
March 19, 2015
Greene County Annex Greeneville, TN

Members Present:

David Crum	April Muncy	April Ricker
Angela Morgan	Amy Tweed	Sharron Collins
Krystal Justis	Valerie Walters	

Also Present:

Kristin Buckles

Call to Order:

Mayor Crum called meeting to order at 8:30 A.M.

Minutes:

Motion was made by April Ricker to approve prior minutes as written from last meeting on January 27, 2014 and was seconded by April Morgan with no opposition.

Discussions:

Greene County Moves challenge begins March 23 and goes through May 2. Release forms for those participating in teams need to be turned in by March 23 to Krystal Justis. Forms will be turned in every two weeks, once program is completed the average of minutes from each team will be calculated and the team with the most minutes will receive a day off with pay.

Motion was made by Sharron Collins and seconded by Amy Tweed to give employees on teams that compete in a race/walk and extra 150 minutes added to time to complete event if a copy of the registration form is turned in with log. The committee decided that part time employees will be able to participate in the Greene County Moves challenge.

The CREATION class that was to be done at the Highway Dept. has been canceled due to cost of program. Sharron Collins will be doing a wellness class at the Highway Dept. on Thursday March 27 at 7:00 A.M. Sharron will also be doing other classes at courthouse.

An email to department heads will be sent out with information on the Challenge with local walks. The committee also requested David Crum to send out an email to department heads on the Wellness classes Sharron is doing to get them on board hoping it will bring more participation from employees.

Motion was made by Amy Tweed and seconded by Sharron Collins to go ahead with the Wellness Secret Buddy program in outlying buildings starting March 23 running through May 1. Motion was approved with no opposition. A representative will be appointed for the outlying buildings to get names interested in and to head up the program.

Flyer for the Laughlin Memorial Hospital 2015 Emergency Preparedness Fair was sent to Melissa Hagen with Transform Health RX.

Meeting was adjourned.

RANGE OVERSITE COMMITTEE

MARCH 27, 2015

GREENE COUNTY RANGE SITE

The Range Oversight Committee met on March 27, 2015 at the Greene County Range site. Committee members present were: Mayor David Crum, Commissioner James Randolph, Sheriff Pat Hankins, Chief Terry Cannon, Jerry Strom, Wade McCamey, and Dick Fawbush. Also present were: Ray Allen, Dave Wright and Warren Hartz.

The members met at the site at 8:00 am.

Discussion:

Dave Wright introduced Warren Hartz, who had assisted with Carroll County range. He wanted to insure the Greene County site will be competition ready with the trap and skeet area. Warren stated have a pretty site and family comes to support the children. Having good rest room facilities and area for families to observe are a real plus. A lot of other competition sites bring in "fun stuff" for fundraisers. It is site family oriented events. Handicap accessibility may be a challenge at this site. Sheriff Hankins read a motion with Jerry Strom seconding it. Sheriff Hankins approved the change.

Jerry Strom has submitted an application for trap machines. Will have four machines accepted and approved for delivery upon completion and ready for installation.

Dave Wright has update on classroom facility for 75 people.

Discussed clearing and Jerry Strom mentioned there has been an individual offered a day's grading work. Dave will help follow up on grading.

Meeting was adjourned.

Respectfully Submitted,

KimHinson

Greene County Greeneville Emergency Medical Services Board Meeting

Thursday, April 9, 2015
3 pm. Greene County Annex.

Minutes

Attendees Present:

Board Members: Chairman of the EMS Board Shaun Street, Greene County Health Dept Director; County Commissioner Eddie Jennings; Greeneville Mayor W.T. Daniels; Greene County Mayor David Crum; County Commissioner Robin Quillen; Takoma Hospital Administrator Daniel Wolcott; Greeneville Alderman Sarah Webster; EMA Director Bill Brown

Other Attendees: Greene County EMS Director Interim Director Tommy Crowder; Greene County EMS Field Operations Supervisor Calvin Hawkins; Greene County Attorney Roger Woolsey; City Administrator Todd Smith; City Fire Chief Mark Foulks; EMS Secretary Jessica Bowers; Richie Cobble, Life Care EMS; News Channel 11 Kylie McGivern; Greeneville Sun Reporter Ken Little; Greene County Citizens Kimberly Shelton and Jerry Hopson

Board Members Absent: Medical Director Dr. Drew McFarland; Laughlin Hospital Administrator Chuck Whitfield

Chairman Street called the board meeting to order.

Administrator Wolcott approved the January 8th minutes. Seconded by Mayor Daniels.

New Business was then discussed.

I. Introduction of Interim Director Tommy Crowder

Mayor Crum that they were glad to have to have Mr. Crowder as interim director. Mr. Crowder comes from Washington County EMS. He was very thankful to Washington County EMS for allowing Greene County to utilize Mr. Crowder at this time. Mr. Crowder stated that Greene County is in good shape. Daniel Wolcott stated he had being hearing lots of positive feedback from the community.

II. EMS Budget for 2015-2016

Mr. Crowder presented the budget for the fiscal year 2015-2016. He stated that he had been reviewing problems at EMS and determining if EMS could be sustainable and self efficient. He stated that typically EMS sees an increased in

transports each year and that he is projecting 11,550 transports for the fiscal year 2015-2016. He estimates approximately \$3.9 million dollars in collected revenue. He stated that this budget included the ambulance service and South Greene First Responder program. He stated that no revenue from EMS would be used to cover the South Greene First Responder program as in past years. It will be up to the county commission to find the funds to cover the First Responder program. Mr. Crowder presented a pie chart showing the distribution of salaries/wages, insurances, vehicles, and operational costs. He stated that he used the last seven years of historical data to determine projected call volume and revenue. He said that EMS typically sees an increase in call volume each year thus leading to an increase in collected revenue.

He stated that EMS should be competitive in recruiting employees. EMS has to have a competitive edge. He stated that salaries appeal to younger employees while benefits appeal to older employees. He stated that the typically EMT starting salary was \$29,000, but Greene County is only paying around \$27,000. He stated that paramedic salaries are lower as well. He said that in the new budget he is proposing increasing salaries overall. He said while he is proposing increasing salaries, the new salaries will still not be as competitive as some area agencies. Under the proposed budget, an EMT will start out at \$28,500 annually. He stated that he will also be adding a Quality Assurance (QA) program to EMS. Mr. Crowder stated that under state guidelines EMS is to have a QA program; this was a deficiency found by the recent state audit. He stated that based upon his findings the projected salary for an EMS director in this area would be around \$89,000. Mr. Crowder stated that he also budgeted about \$5000 less in this position as well. Commission Quillen stated that she feels that the county has to find a way to give the employees a raise. Mr. Crowder stated that the budget he presented puts Greene County closer in being competitive with other agencies. He stated that EMS is unable to recruit employees if they are not competitive. He explained the different positions' salaries including captains (supervisors), lieutenants (assistant supervisors), medical personnel, mechanic, and clerical personnel. Mr. Crowder stated based upon historical data the part time personnel line item typically costs around \$120,000 on average. He stated that in years past this line item has only been budgeted for \$35,000. He addressed the overtime pay. He stated that the Department of Labor states you have to pay overtime if an employee works more than 40 hours in 7 days. Overtime also occurs when employees work on days that they are not scheduled to work. He explained the actual overtime that EMS uses that is not included in annual salaries is around \$200,000. Mr. Crowder also stated that there has been no in-service training which was recently found in the state audit. He has included this line item to the proposed budget as well. The remaining line items in the budget were based upon

the average of the last three fiscal years. Chairman Street inquired about part time personnel. Mr. Crowder stated that part time personnel consist of EMTs and Paramedics that typically work for other agencies and work for Greene County on their days off from these other agencies. Administrator Wolcott inquired how many full time employees that Greene County has. Mr. Crowder stated around 50. He stated that there are still some openings because the service is unable to be competitive enough. Administrator Wolcott inquired if the wages were to be adjusted will Mr. Crowder then be able to find more personnel or will we now be paying excessive overtime. Mr. Crowder stated based upon his assessment that employees want to be treated fairly, have good benefits and equipment, and a competitive pay. He said the Greene County treats its employees fairly and has good benefits and equipment, but the pay still needs work.

Mr. Crowder stated that in the budget he has included buying another ambulance van. He stated that the vans are more cost effective than the big box ambulance trucks. He is also included having one ambulance remounted and purchasing a new SUV. He stated that the Tahoe is going to need a new transmission soon in addition to other work. The new SUV will be more effective in helping respond on calls and will include a cot mount. Mayor Daniels asked if depreciation is included in the budget. Mr. Crowder stated that he had check on this and the county groups all depreciation together. Administrator Wolcott inquired how the rate increase in July has assisted in the budget. Mr. Crowder stated he contributed the rate increase to meeting this year's budget of \$3.6 million.

Commissioner Quillen stated that she saw two issues that the boards need to address: does the county need outside ambulance assistance from other services or does the county need to remain with Greene County EMS or maybe switch to a private ambulance service. She stated that she is very happy with Greene County EMS. Administrator Wolcott stated that with a private service the county/city would have around a 25 percent subsidy. He felt there is no way the county/city could afford this. His suggestion was to give Greene County a couple of years under the new administration. Mayor Crum stated that the board needs to decide if they want this to be a closed county ambulance service or if they want to give other ambulance services an option to obtain a license to operate in Greene County. He also stated the board needs to determine if we are headed in the right direction for the county/city and its citizens. Mr. Crowder brought up the fact that Carter County and Elizabethton are in a similar situation. They decided to privatize their ambulance service that will cost Carter County and Elizabethton around \$177k each. Mr. Crowder stated that Greene County EMS gave the county around \$500,000 this year just to operate in this county. Administrator Wolcott stated that many are concerned with creating a monopoly with closing the county, but he stated that a monopoly will be created even with a private service because they will

still want all the transports. Mayor Crum agreed. Mr. Crowder stated again that Greene County will not cost the county this coming year except for South Greene First Responder program. Commissioner Quillen then stated that she would make a motion to stay in house because Greene County EMS has been self sufficient for many years. Administrator Wolcott stated that he understands the Medicaid crossover hurt EMS in lost revenue. Mr. Crowder explained that TennCare is now only paying around \$97.00 per transport and the average transport costs around \$300.00. He stated that EMS loses money on every TennCare transport. Fire Chief Foulks stated that if the county/city was to decide to privatize ambulance service the county/city would end up paying a subsidy. He stated that Greene County has great employees and that a private service would make a substantial difference in the great relationship that the fire dept has now with Greene County. Mayor Crum recalled a recent fire that last 36 hours and how Greene County EMS had an ambulance there on standby. He questioned whether a private ambulance service would provide this type of service. Administrator Wolcott stated that they would probably provide this service but at an additional charge to the county. He also asked if the propose budget would probably be passed by the County Commission. Commissioner Quillen stated that she didn't have a problem with this budget. She felt that the county does not want to switch to a private service. She felt that the county commission can find funding to keep South Greene First Responder program. Commissioner Jennings stated that county will have to ask for a property tax because the county does not have the funds to pay for the South Greene First Responder program. He stated that he felt that patients should have a choice in which ambulance service they want to utilize such as Life Care. He stated he has documentation from Washington DC that states that the patient has a choice in ambulance service. Mayor Crum said that to operate in each county the ambulance service must have a license for that county. Commissioner Jennings questioned if Life Care had a license to operate in Greene County. Richie Cobble with Life Care stated that Life Care did not have a license for Greene County. He stated that there are other counties in Tennessee that they operate in and do not have a license for either. Life Care still operates in those counties as well. Commissioner Jennings stated that either the board needed to cut other services out and be in a bind or allow other services to operate in the county. He stressed that he did not want to see the county paying out tax dollars, but he didn't want people's constitutional rights taken away. Attorney Woolsey stated that all powers that counties have come from state law. State law mandates what services that we provide. He stated that state law states whether the county can have a closed county when it comes to ambulance services. He explained that with having a county ambulance service if there is a problem or complaint the citizen can go to a county or city official. He stated that with a private ambulance service they may not listen to citizens'

complaints. He stated that this board has the right to decide which ambulance services you want to let operate in Greene County. Woolsey stated that there is a resolution of file that states Greene County is a closed county. Woolsey stated that he had contacted CTAS who stated that the county can determine which ambulance services to allow to operate in the county; that service must also be licensed by the county and franchised by the city and county. Mayor Crum stated that the board had allowed Life Care ambulance to operate in the county until a further decision had been made. Commissioner Quillen then made a motion for a two year period to allow the new director of Greene County EMS the opportunity to run operations as necessary and to close the county at this time. The motion also gives the director the lead way to call in back up assistance if needed. The motion was seconded by Mayor Daniels. Voting in favor was Commissioner Quillen, Alderman Webster, Mayor Daniels, Mayor Crum, and Chairman Street. Voting against was Commissioner Jennings (Please note: Administrator Daniel Wolcott and EMA Director Bill Brown, a nonvoting member, had to leave prior to this vote). A motion was made by Mayor Daniels to pass the budget as is. The motion was seconded by Alderman Webster. The motion passed unanimously.

III. New Uniforms, Emblem, and Organizational Chart

Mr. Crowder stated that he is in the process of ordering new button up Class A shirts to be worn on Monday thru Friday and polo shirts to be worn on Saturdays and Sundays. He stated that the employees were allowed to vote on a color of the shirts and chose green. He stated he hoped to have the new uniforms implemented in the next thirty days. Mr. Crowder also presented a design of the new emblem for EMS. He stated that it was designed by an employee. He also presented a diagram of the new organizational chart.

IV. Next Steps for EMS Board

The next scheduled meeting will be Thursday, July 9th at 3:00 pm at the Greene County Annex.

Chairman Street adjourned the meeting.

JB.



Building our future...
One child at a time

Education Committee – 04.30.15

3:30 pm THURS

- Capital Improvements *see attached list* David McLain
- Budget Amendment Resolutions

①

- General Purpose End of Year Budget Resolution Mary Lou Woolsey

1st Bud Wicker, 2nd Butch Patterson Passed

②

- Resolution for SG Ball Field Lights

David McLain \$9,000 - \$11,000
Football & Baseball fields

- Other / Announcements:

Ground Up
Born Light & Power → 6 poles & 78 fixtures

1st Bud Wicker 2nd Pamela Carpenter
Passed

Milton Seay
Dale Wicker
Butch Patterson
Pamela Carpenter

Judy Phillips
David McLain
Mary Lou Woolsey
Kristen Buckles,
Brendon

Next Meeting 5/29/15
Friday 1:00 PM

Capital Projects 2015

Location	Project	Cost Estimate	Bid	
Doak	Open Classrooms (downstairs)	\$55,000.00	\$76,093.14	Block Walls
Nolachuckey	Open Classrooms	\$94,000.00	\$103,089.48	
	Architect (Dave Wright)		\$2,000.00	
WGHS	Plumbing	\$120,000.00	\$91,500.00	will finish the project 1/2 of work
	Engineering (WW) NG and WG		\$6,300.00	
NGHS	Plumbing	\$300,000.00	\$267,500.00	
	Tile		\$3,400.00	
	Asbestos Removal		\$8,900.00	
SGHS	HVAC (1996)	\$220,000.00	\$286,342.00	oldest in system
WGHS	Finish HVAC	\$40,000.00	\$26,817.00	
	Enclose Library	\$11,000.00	\$9,200.00	
	Engineering (Azimuth) SG and WG		\$6,612.50	
District	Painting	\$30,000.00	\$30,000.00	
WGHS	Guidance Office	\$5,000.00	\$5,000.00	private met one on one
SGHS	Guidance Office	\$5,000.00	\$5,000.00	
WGHS	Driver's Education Car	FORD TAURAS \$20,000.00	\$19,200.00	* 18,500.00
Chuckey	Fan	\$10,000.00	\$9,560.00	700.00 Brake

\$910,000.00 \$956,514.12

* 46,514.12 Added

THE GENERAL PURPOSE SCHOOL FUND
A RESOLUTION TO AMEND THE GREENE COUNTY SCHOOLS BUDGET FOR
END OF YEAR CHANGES IN REVENUES & EXPENDITURES FOR FISCAL YEAR 2014-2015

WHEREAS, the Greene County School System is amending the 2014-2015 Budget
for the General Fund to reflect end of year changes in revenues and expenditures,

THEREFORE, the following appropriations will be amended:

REVENUES

Account Number	Description	Increase	Decrease
40110	Current Property Tax	100,000.00	-
40120	Trustee's Collections-Prior Year	-	11,653.00
40163	Payments In-Lieu of Tax Other	1,000.00	-
40210	Local Option Sales Tax	150,000.00	-
44120	Lease/Rentals (Bus Advertising)	7,000.00	-
44570	Contributions and Gifts (Score Grant)	10,000.00	
46612	Career Ladder Program-Extended Contract	2,202.00	-
47590	Other Federal Through State (School to Work Program)	17,800.00	-
47640	ROTC Reimbursement	6,516.00	-
		294,518.00	11,653.00

EXPENDITURES

Account Number	Description	Increase	Decrease
71200 116	Teachers	-	25,000.00
71200 128	Homebound Teachers	586.00	-
71200 201	Social Security	-	5,000.00
71200 206	Life Insurance	4.00	-
71200 207	Medical Insurance	-	8,000.00
71200 336	Maintenance/Repair Equipment	-	1,000.00
71200 429	Instructional Supplies & Materials	1,000.00	
72130 123	Guidance Personnel	-	10,000.00
72210 105	Supervisor/Director (Score Grant)	5,571.00	-
72210 189	Other Salaries & Wages (Score Grant)	2,571.00	-
72210 201	Social Security (Score Grant)	505.00	-
72210 204	State Retirement (Score Grant)	736.00	-
72210 212	Employer Medicare	117.00	-

Account Number	Description	Increase	Decrease
72510 105	Supervisor/Director (Score Grant)	424.00	-
72510 162	Clerical Personnel	11,289.00	-
72510 201	Social Security	448.00	
72510 204	State Retirement	429.00	
72510 207	Medical Insurance	1,053.00	-
72510 212	Employer Medicare	105.00	-
72510 336	Maintenance/Repair Equipment	-	1,000.00
72610 189	Other Salaries & Wages (Personnel changes and vacation payout)	10,000.00	-
72610 206	Life Insurance	5.00	
72610 207	Medical Insurance	-	5,000.00
72610 410	Custodial Supplies (Gym Floor Finish)	19,775.00	-
72610 434	Natural Gas	-	34,475.00
72610 499	Other Supplies & Materials (Energy Conservation Equipment)	30,000.00	-
72610 720	Plant Operation Equipment (Buffers, Scrubbers, Vacuums, Mowers, etc.)	35,225.00	-
72710 599	Other Charges (Bus Advertising) 4 HIGH SCHOOLS	7,000.00	-
76100 707	Building Improvements (Funds needed to complete current projects)	245,497.00	-
	LEFT OVER		
		372,340.00	89,475.00

NOW, THEREFORE, BE IT RESOLVED by the Greene County Legislative Body meeting in regular session, this 18th day of May 2015, a quorum being present and a majority voting in the affirmative, that the funds be appropriated as shown above.

Greene County Education Committee
Sponsor

County Mayor

County Clerk

County Attorney

**THE GENERAL PURPOSE SCHOOL FUND
A RESOLUTION TO AMEND THE GENERAL FUND BUDGET
TO MOVE FUNDS FROM THE UNASSIGNED FUND BALANCE
TO INSTALL LIGHTS AT THE SOUTH GREENE HIGH SCHOOL'S
BASEBALL AND FOOTBALL FIELDS FOR FISCAL YEAR 2014-2015**

WHEREAS, the Greene County Board of Education has approved budgeting funds from our Unassigned Fund Balance to install lights at South Greene High School's baseball and football fields. The fund will be reimbursed to us over a two year period from Operation Roundup by Greeneville Parks and Recreation and Greeneville Light and Power.

WHEREAS, the following appropriations will be amended:

DECREASE BEGINNING BUDGETED GENERAL FUND BALANCE

39000 Unassigned Fund	<u>\$240,000</u>
-----------------------	------------------

Total adjustment to beginning budgeted fund balance:	<u>\$240,000</u>
---	-------------------------

INCREASE APPROPORATIONS

CAPITAL OUTLAY

76100 707 Building Improvements	<u>\$240,000</u>
---------------------------------	------------------

Total Increase in Appropriations	<u>\$240,000</u>
---	-------------------------

NOW, THEREFORE, BE IT RESOLVED by the Greene County Legislative Body meeting in regular session, this 18th day of May 2015, a quorum being present and a majority voting in the affirmative, that the funds be appropriated as shown above.

County Mayor

Greene County Education Committee
Sponsor

County Attorney

County Clerk

Greene County Audit Committee
April 21, 2015
3:00pm

Committee Members Present: Chairman J. Thomas Love, Vice-Chairman Bill Moss, and
Secretary Beth Anne Collins

Other Individuals Present: Mayor David Crum, Budget Director Mary Shelton, Greene County
Schools Budget Director Mary Lou Woolsey, Greeneville Sun Press, Payroll Clerk Shelley Fillers,
and Verna Davis Auditor

Call to Order

J. Thomas Love called the meeting to order. All committee members were present at
the scheduled meeting located at the office of Mayor Crum.

Reading and Approval of Prior Minutes

The minutes were read by Beth Anne Collins. J. Thomas Love made a motion to approve
the minutes. Bill Moss provided the 2nd, motion stood.

New Business.

Mary Shelton shared that the state has passed a law requiring a written internal control
report. She is in the process of preparing the report.

Mayor Crum shared with the committee a copy of the County Ethics Policy passed in
2007. Shelley Fillers stated that when employees are hired, then they are given a handbook or

they sign that their department has a handbook that they need to get. Currently, the Ethics Policy is not handed out with the handbook. Mayor Crum suggested that a checklist should be drafted, so that when individuals are hired the list can be checked off.

J. Thomas Love passed out a copy of his drafted report for the Greene County Commission. The report lists the audit committee's duties along with how the duties were carried out. One of the recommendations was that posters and/or information should be posted in all public buildings that contains information in how to report fraud. J. Thomas Love also requested to revise the drafted report by adding additional comments to section number two. Committee members agreed to allow J. Thomas Love to revise parts and sent around later for approval.

Auditor Verna Davis also made an appearance and let the committee know that she had started doing interim audit work.

Adjournment

With no more business to conduct, J. Thomas Love made a motion to adjourn the meeting. Bill Moss provided the second. Meeting Adjourned.

OLD BUSINESS

Mayor Crum brought up the Old Business concerning the contract for the Mental Health Evaluation and Treatment Services for Criminal Defendants Charged with Misdemeanors. Mayor Crum asked the Commissioners if there were in discussions and asked for approval to enter into this contract.

Mayor Crum then called the Commissioners to vote on their keypads. The following vote was taken: Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. The vote was 18 - aye; 0 – nay; and 3 – absent. The approval to enter into the contract passed. Commissioners Miller, Seay, and Waddle were absent.



STATE OF TENNESSEE
DEPARTMENT OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES
DIVISION OF PLANNING, RESEARCH, & FORENSICS
5th FLOOR, ANDREW JACKSON BUILDING
500 DEADERICK STREET
NASHVILLE, TENNESSEE 37243

BILL HASLAM
GOVERNOR

E. DOUGLAS VARNEY
COMMISSIONER

May 4, 2015

Hon. David Crum, County Mayor
Greene County
204 North Cutler Street, Suite 206
Greeneville, TN 37743

Re: Payment for Mental Health Evaluation and Treatment Services for Criminal Defendants
Charged With Misdemeanors Only [July 1, 2015-June 30, 2016]

Dear Mayor Crum:

I am writing in reference to the billing and payment for mental health evaluation and treatment services for defendants charged only with misdemeanors. Judges in General Sessions, Criminal and Circuit courts have the authority to order mental health evaluation and treatment for criminal defendants under Title 33, Chapter 7, Part 3. On June 26, 2009, T.C.A. § 33-7-304 was signed into law making counties responsible for the cost of outpatient and inpatient mental health evaluations and treatment court ordered for defendants charged only with misdemeanors. The Department of Mental Health and Substance Abuse Services (TDMHSAS) makes these services available through outpatient provider contracts and inpatient services at the state's mental health hospitals (Regional Mental Health Institutes or RMHIs), and will continue to pay the costs for these services for defendants charged with at least one felony offense.

TDMHSAS will bill the counties for outpatient services for defendants charged only with misdemeanors at the same rate providers are reimbursed for those services (see item C., "Payment Terms and Conditions," page 2 of attached contract). A per diem rate will be charged for inpatient mental health evaluation and treatment services provided for these defendants at the RMHI serving your area. Unless we enter into a rate-setting agreement, the rate charged is between \$706.58 and \$1,313.11, depending on the RMHI, per day pursuant to statute. TDMHSAS was granted the authority to enter into contracts with local governmental agencies for the billing and payment for court ordered mental health evaluation and treatment services. Enclosed you will find a contract for your county that would establish the per diem rate for inpatient mental health evaluations ordered by courts in your county at \$450.00 per day beginning July 1, 2015 through June 30, 2016. Without the rate-setting contract, we will have to charge your county the higher statutory rate.

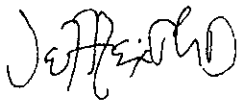
Hon. David Crum, County Mayor
May 4, 2015
Page 2

If you wish to contract with TDMHSAS, please sign and return the contract signature page by e-mail to Nancy.Tidwell@tn.gov or to me at

Jeff Feix, Ph.D.
TDMHSAS
Division of Planning, Research & Forensics
5th Floor, Andrew Jackson Building
500 Deaderick Street
Nashville, TN 37243

Your prompt action in this matter would be greatly appreciated so that we may set your per diem rate for inpatient evaluation and treatment services of defendants charged only with misdemeanors at \$450.00. You may contact me at (615) 532-6747 if you have any questions or wish to discuss this matter further.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Feix", with a stylized flourish at the end.

Jeff Feix, Ph.D.
Director, Forensic and Juvenile Court Services

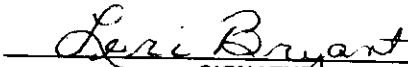
JF:/nt
Enclosure

A MOTION TO APPROVE NOTARIES

Mayor Crum asked for the County Clerk Lori Bryant to read the list of names requesting to be Notaries to the Commission. A motion was made by Commissioner Clemmer and seconded by Commissioner Jennings to approve the list. Mayor Crum called for the Commissioners to vote on their keypads. The following vote was taken: Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. Commissioners Miller, Seay, and Waddle were absent. The vote was 18 – aye; 0 – nay; and 3 – absent. The Commissioners voted in favor of the motion to approve the notaries.

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF GREENE, TENNESSEE I HEREBY CERTIFY TO
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
NOTARY PUBLIC DURING THE MAY 18, 2015 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. LORI N BRAGDON	1230 W ALLENS BRIDGE RD GREENEVILLE TN 37743	423-620-3631	3634 E ANDREW JOHNSON HWY GREENEVILLE TN 37745	423-639-6131	LORI N BRAGDON
2. LORI ALLISON COLLINS	310 FILLERS MILL RD GREENEVILLE TN 37743	423 329 3110	115 ACADEMY STREET GREENEVILLE TN 37745	423 638 4111	
3. LORI K HARMON	4746 BLUE SPRINGS PKWY. GREENEVILLE TN 37743	423-639-6190	124 AUSTIN STREET, SUITE 3 GREENEVILLE TN 37745	423-787-1450	YES
4. CLARK EDWARD JUSTIS	440 W HILLS DRIVE MOSHEIM TN 37818	423 422 4810			
5. TAMMY LYNETTE KINSER	115 ACADEMY ST GREENEVILLE TN 37743	423-638-4111	115 ACADEMY RD GREENEVILLE TN 37743	423-638-4111	
6. RONALD PAUL METCALFE	678 BIG SPRINGS DR MOSHEIM TN 37818	423 470 0302	1004 ARNOLD RD GREENEVILLE TN 37743	423 638 4147	
7. BRANDON AUSTIN MOORMAN	2015 N. GREENWOOD DR. JOHNSON CITY TN 37604	423-620-9382	400 N. STATE OF FRANKLIN RD JOHNSON CITY TN 37604	423-431-3943	
8. RANDALL CURTIS NICHOLS	253 JENIFER STR GREENEVILLE TN 37745	423-639-4086	523 TUSCULUM BLVD GREENEVILLE TN 37745	423-798-9161	
9. JANCIE L PAINTER	827 EAST ANDREW JOHNSON HWY GREENEVILLE TN 37745	423-638-3433	827 EAST ANDREW JOHNSON HWY GREENEVILLE TN 37745	432-787-5679	
10. LAURA BURDINE PENDLETON	140 GRAPEVINE TRAIL GREENEVILLE TN 37745	423-588-9471	109 COILE STREET GREENEVILLE TN 37745	423-787-2512	
11. ALAN PICKLE	285 WILLOW RIDGE DR CHUCKEY TN 37641	423-257-3350	4301 FOTR HENRY DR KINGSPORT TN 37663	423-378-5121	
12. KYLE A SCOTT	235 CARR LANE N FALL BRANCH TN 37658	423-480-0970	1019 MORELAND DR KINGSPORT TN 37664	423-392-0894	
13. KARON E STOUT	183 OREGON TRAIL GREENEVILLE TN 37743	423-636-0236	211 WEST SUMMER STREET GREENEVILLE TN 37743	423-639-8171	
14. BRENDA K TARLTON	1670 ROLLINS CHAPEL RD GREENEVILLE TN 37743	423-329-4303			
15. BECKY TESTERMAN- RICKER	425 JUNIPER STREET GREENEVILLE TN 37745	423-638-6188	860 W. ANDREW JOHNSON HWY. GREENEVILLE TN 37745	423-638-3145	
16. JODI ANNE WRIGHT	910 W SUMMER ST GREENEVILLE TN 37743	423-639-4194	910 W SUMMER ST GREENEVILLE TN 37743	423-639-4194	


SIGNATURE
CLERK OF THE COUNTY OF GREENE, TENNESSEE
5/5/15
DATE

**A. A RESOLUTION TO AMEND THE GREENE COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL FUND BUDGET FOR END OF
YEAR CHANGES IN REVENUE AND EXPENDITURES FOR
FISCAL YEAR 2014-2015**

**A motion was made by Commissioner Quillen and seconded by
Commissioner Tucker to approve a resolution to amend the Greene County
Schools General Purpose School Fund Budget for end of year changes in
revenue and expenditures for fiscal year 2014-2015.**

**Mayor Crum called for the Commissioners to vote on their keypads.
The following vote was taken: Commissioners Carpenter, Clemmer, Cobble,
Collins, Hensley, Kesterson, McAmis, Neas, Parton, Patterson, Peters,
Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. The vote
was 17 aye; 0 – nay; 1 – abstain; and 3 – absent. Commissioners Miller, Seay,
and Waddle were absent. Commissioner Jennings abstained. The
Commissioners voted in favor of the motion to approve the resolution.**

THE GENERAL PURPOSE SCHOOL FUND
A RESOLUTION TO AMEND THE GREENE COUNTY SCHOOLS BUDGET FOR
END OF YEAR CHANGES IN REVENUES & EXPENDITURES FOR FISCAL YEAR 2014-2015

WHEREAS, the Greene County School System is amending the 2014-2015 Budget
for the General Fund to reflect end of year changes in revenues and expenditures,

THEREFORE, the following appropriations will be amended:

REVENUES

Account Number	Description	Increase	Decrease
40110	Current Property Tax	100,000.00	-
40120	Trustee's Collections-Prior Year	-	11,653.00
40163	Payments In-Lieu of Tax Other	1,000.00	-
40210	Local Option Sales Tax	150,000.00	-
44120	Lease/Rentals (Bus Advertising)	7,000.00	-
44570	Contributions and Gifts (Score Grant)	10,000.00	-
46612	Career Ladder Program-Extended Contract	2,202.00	-
47590	Other Federal Through State (School to Work Program)	17,800.00	-
47640	ROTC Reimbursement	6,516.00	-
		294,518.00	11,653.00

EXPENDITURES

Account Number	Description	Increase	Decrease
71200 116	Teachers	-	25,000.00
71200 128	Homebound Teachers	586.00	-
71200 201	Social Security	-	5,000.00
71200 206	Life Insurance	4.00	-
71200 207	Medical Insurance	-	8,000.00
71200 336	Maintenance/Repair Equipment	-	1,000.00
71200 429	Instructional Supplies & Materials	1,000.00	
72130 123	Guidance Personnel	-	10,000.00
72210 105	Supervisor/Director (Score Grant)	5,571.00	-
72210 189	Other Salaries & Wages (Score Grant)	2,571.00	-
72210 201	Social Security (Score Grant)	505.00	-
72210 204	State Retirement (Score Grant)	736.00	-
72210 212	Employer Medicare	117.00	-
72510 105	Supervisor/Director (Score Grant)	424.00	-

A.

Account Number	Description	Increase	Decrease
72510 162	Clerical Personnel	11,289.00	-
72510 201	Social Security	448.00	
72510 204	State Retirement	429.00	
72510 207	Medical Insurance	1,053.00	-
72510 212	Employer Medicare	105.00	-
72510 336	Maintenance/Repair Equipment	-	1,000.00
72610 189	Other Salaries & Wages (Personnel changes and vacation payout)	10,000.00	-
72610 206	Life Insurance	5.00	
72610 207	Medical Insurance	-	5,000.00
72610 410	Custodial Supplies (Gym Floor Finish)	19,775.00	-
72610 434	Natural Gas	-	34,475.00
72610 499	Other Supplies & Materials (Energy Conservation Equipment)	30,000.00	-
72610 720	Plant Operation Equipment (Buffers, Scrubbers, Vacuums, Mowers, etc.)	35,225.00	-
72710 599	Other Charges (Bus Advertising)	7,000.00	-
76100 707	Building Improvements (Funds needed to complete current projects)	245,497.00	-
		372,340.00	89,475.00

NOW, THEREFORE, BE IT RESOLVED by the Greene County Legislative Body meeting in regular session, this 18th day of May 2015, a quorum being present and a majority voting in the affirmative, that the funds be appropriated as shown above.

David Lee Crum
County Mayor

Dale Tucker
Sponsor

Ryan C. Jarley
County Attorney

Lori Bryant
County Clerk

**B. A RESOLUTION TO AMEND THE GENERAL PURPOSE
SCHOOL FUND BUDGET TO MOVE FUNDS FROM THE
UNASSIGNED FUND BALANCE TO INSTALL LIGHTS AT
THE SOUTH GREENE HIGH SCHOOL'S BASEBALL AND
FOOTBALL FIELDS FOR FISCAL YEAR 2014-2015**

**A motion was made by Commissioner Tucker and seconded by
Commissioner Shelton to approve a resolution to amend the General Purpose
School Fund budget to move funds from the unassigned fund balance to
install lights at the South Greene High School's baseball and football fields
for fiscal year 2014-2015.**

**The installation of lights at the football and baseball field at South
Greene High School will be paid for through the Operation Roundup
Program. The program is designed to provide lighting to recreational
facilities throughout the county. Participation in Operation Roundup is
completely voluntary, and involves the rounding up of residential power bills
to the next dollar, with the remainder being deposited in the fund. The
average contribution by customers to the fund over the course of a year is
six to seven dollars, and all of the money collected by Operation Roundup
goes directly into the program.**

Mayor Crum then called the Commissioners to vote on their keypads. The following vote was taken: Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Kesterson, McAmis, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. The vote was 17 – aye; 0 – nay; 1 – abstain; and 3 – absent. Commissioners Miller, Seay, and Waddle were absent. Commissioner Jennings abstained. The Commissioners voted in favor of the motion to approve the resolution.

**THE GENERAL PURPOSE SCHOOL FUND
A RESOLUTION TO AMEND THE GENERAL FUND BUDGET
TO MOVE FUNDS FROM THE UNASSIGNED FUND BALANCE
TO INSTALL LIGHTS AT THE SOUTH GREENE HIGH SCHOOL'S
BASEBALL AND FOOTBALL FIELDS FOR FISCAL YEAR 2014-2015**

WHEREAS, the Greene County Board of Education has approved budgeting funds from our Unassigned Fund Balance to install lights at South Greene High School's baseball and football fields. The fund will be reimbursed to us over a two year period from Operation Roundup by Greeneville Parks and Recreation and Greeneville Light and Power.

WHEREAS, the following appropriations will be amended:

DECREASE BEGINNING BUDGETED GENERAL FUND BALANCE

39000 Unassigned Fund	<u>\$240,000</u>
-----------------------	------------------

Total adjustment to beginning budgeted fund balance: \$240,000

INCREASE APPROPORATIONS

CAPITAL OUTLAY

76100 707 Building Improvements	<u>\$240,000</u>
---------------------------------	------------------

Total Increase in Appropriations \$240,000

NOW, THEREFORE, BE IT RESOLVED by the Greene County Legislative Body meeting in regular session, this 18th day of May 2015, a quorum being present and a majority voting in the affirmative, that the funds be appropriated as shown above.

David Loy Cum
County Mayor

Dale Tucker
Sponsor

Roger C. Walsh
County Attorney

Lori Bryant
County Clerk

B

C. A RESOLUTION AUTHORIZING EXPENDITURES OF FUNDS FROM THE GENERAL CAPITAL FUND FOR THE COSTS RELATED TO REPAIR OF THE WATER LINES OF THE GREENE COUNTY COURTHOUSE IN THE AMOUNT OF \$6,000

A motion was made by Commissioner Parton and seconded by Commissioner Clemmer to approve a resolution to authorizing expenditure of funds from the General Capital fund for the costs related to repair of the water lines of the Greene County Courthouse in the amount of \$6,000.

Mayor Crum then called the Commissioners to vote on their keypads. The following vote was taken: Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. The vote was 18 – aye; 0 – nay; and 3 – absent. Commissioners Miller, Seay, and Waddle. The Commissioners voted in favor of the motion to approve the resolution.

**RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS
FROM THE GENERAL CAPITAL PROJECT FUND
FOR THE COSTS RELATED REPAIR OF THE WATER LINES OF THE GREENE
COUNTY COURTHOUSE IN THE AMOUNT OF \$6,000**

WHEREAS, the Greene County Courthouse experienced failure of water lines in recent months;
and

WHEREAS, the Greene County General Fund building department does not have available funds
to cover these expenditures; and

WHEREAS, the Greene County Budget Committee recommends that the Capital Project budget be
amended to provide up to \$6,000 to provide funds for the repairs to the water lines;
and

THEREFORE, let the Capital Projects Budget be amended to the following:

INCREASE BUDGETED BEGINNING FUND BALANCE

34785	Assigned for Capital Projects	<u>\$6,000</u>
	Total adjustment to budgeted revenues	<u><u>\$6,000</u></u>

INCREASE APPROPRIATIONS

91190	Other General Government Projects	
707	Building Improvements	<u>\$6,000</u>
	Total Appropriations	<u><u>\$6,000</u></u>

NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 18th day of May 2015, a quorum being present and a majority voting in the affirmative, that the budget be amended as above.

David Lee Cunn

County Mayor

Leri Bryant

County Clerk

Budget and Finance Committee

Sponsor

Roger C. Van

County Attorney

C

**D. A RESOLUTION TO AMEND THE 2015 FISCAL YEAR
HIGHWAY FUNDS TO BUDGET \$13,766 FOR REVENUE
RECEIVED FROM MOSHEIM ELEMENTARY SCHOOL
FOR PAVING WORK**

**A motion was made by Commissioner Quillen and seconded by
Commissioner Waddell to approve a resolution to amend the 2015 fiscal year
Highway funds to budget \$13,766 for revenue received from Mosheim
Elementary School for paving work.**

**Mayor Crum then called on the Commissioners to vote on their
keypads. The following vote was taken: Commissioners Carpenter,
Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Neas,
Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and
White voted yes. The vote was 18 – aye; 0 – nay; and 3 – absent.
Commissioners Miller, Seay, and Waddle were absent. The Commissioners
voted in favor of the motion to approve the resolution.**

**A RESOLUTION TO AMEND THE 2015 FISCAL
YEAR HIGHWAY FUND'S TO BUDGET \$13,766
FOR REVENUE RECEIVED FROM
MOSHEIM ELEMENTARY SCHOOL FOR PAVING WORK**

WHEREAS, the Greene County Highway Fund has received \$13,766 for custom work paving the back entrance of Mosheim Elementary School by providing equipment and labor to operate the equipment; and

WHEREAS, the Greene County Highway Fund wishes to expend those funds during the fiscal year and

THEREFORE, let the Highway Fund budget be amended as follows:

INCREASE BUDGETED REVENUES

48120	Paving and Maintenance Revenue	\$ 13,766
Total adjustment to budgeted revenue:		<u><u>\$ 13,766</u></u>

INCREASE APPROPRIATIONS

68000	Capital Outlay	
714	Highway Equipment	\$ 13,766
Total Increase in Appropriations		<u><u>\$ 13,766</u></u>

NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 18th day of May, 2015, a quorum being present and a majority voting in the affirmative, that the budget be amended as above.

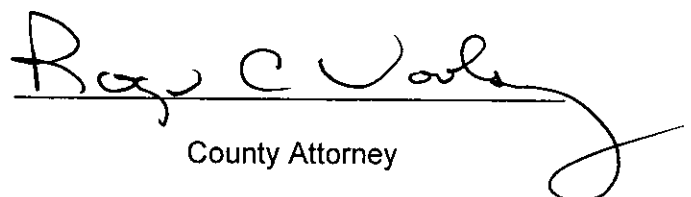


County Mayor

Budget and Finance Committee
Sponsor



County Clerk



County Attorney

D

**E. A RESOLUTION TO AMEND THE GENERAL FUND BUDGET
FOR REVENUES TOTALING \$2,800 RECEIVED BY THE
EMERGENCY MEDICAL SERVICES DEPARTMENT**

**A motion was made by Commissioner Collins and seconded by
Commissioner Quillen to approve a resolution to amend the General Fund
Budget for revenues totaling \$2,800 received by the Emergency Medical
Services Department.**

**Mayor Crum then called the Commissioners to vote on their keypads.
The following vote was taken: Commissioners Carpenter, Clemmer, Cobble,
Collins, Hensley, Jennings, Kesterson, McAmis, Neas, Parton, Patterson,
Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes.
The vote was 18 – aye; 0 – nay; and 3 absent. Commissioners Miller, Seay and
Waddle were absent. The Commissioners voted in favor of the motion to
approve the resolution.**

**A RESOLUTION TO AMEND THE GENERAL FUND
BUDGET FOR REVENUES TOTALING \$2,800 RECEIVED
BY THE EMERGENCY MEDICAL SERVICES DEPARTMENT**

WHEREAS, the Greene County Emergency Medical Service Department has received a reimbursement for time totaling \$2,500 from Victory Sports Inc. for standby services provided by Greene County Emergency Medical Service Department during races at the I-81 Motor Sports Park; and a contribution totaling \$300 from Rodeo for standby services provided by Greene County Emergency Medical Service Department, and

WHEREAS, the EMS Director wishes to expend these amounts;

THEREFORE, let the General Fund budget be amended as follows:

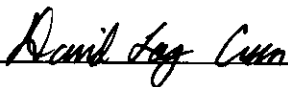
INCREASE BUDGETED REVENUES

44170	Miscellaneous Refunds	\$ 2,800
Total increase in budgeted revenues		<u>\$ 2,800</u>

INCREASE APPROPRIATIONS

55130	EMS	
187	OverTime Pay	\$ 2,371
201	Social Security Taxes	147
204	State Retirement	248
212	Medicare Taxes	34
Total adjustments to appropriations		<u>\$ 2,800</u>

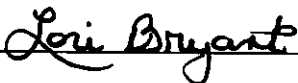
NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 18th day of May, 2015, a quorum being present and a majority voting in the affirmative, that the budget be amended as above.



County Mayor

Budget and Finance Committee

Sponsor



County Clerk

E



County Attorney

**F. A RESOLUTION TO AMEND THE 2015 FISCAL YEAR
GENERAL FUND'S TO BUDGET \$1,813 FROM
DRUG COURT FEE RESERVES TO INCREASE
DRUG COURT PROGRAM APPROPRIATIONS**

**A motion was made by Commissioner Quillen and seconded by
Commissioner Waddell to approve a resolution to amend the 2015 fiscal
year General Fund's to budget \$1,813 from Drug Court Fee Reserves to
increase Drug Court Program appropriations.**

**Mayor Crum then called the Commissioners to vote on their keypads.
The following vote was taken: Commissioners Carpenter, Clemmer,
Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Neas, Parton,
Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White
voted yes. The vote was 18 – aye; 0 – nay; and 3 – absent. Commissioners
Miller, Seay, and Waddle were absent. The Commissioners voted in favor
of the motion to approve the resolution.**

**A RESOLUTION TO AMEND THE 2015 FISCAL
YEAR GENERAL FUND'S TO BUDGET \$1,813 FROM
DRUG COURT FEE RESERVES TO INCREASE
DRUG COURT PROGRAM APPROPRIATIONS**

WHEREAS, Section 5-9-109 Tennessee Code Annotated, authorizes the county commission to make appropriations to non-profit organizations; and

WHEREAS, Greene County collects drug court fees that must be used for drug court operations; and

THEREFORE, let the General Fund budget be amended as follows:


INCREASE BUDGETED RESERVED FOR DRUG COURT FUND BALANCE

34156	Reserved for Drug Court	<u>\$ 1,813</u>
	Total adjustment to budgeted fund balance	<u><u>\$ 1,813</u></u>

INCREASE APPROPRIATIONS

53330	Drug Court	
316	Contributions	<u>\$ 1,813</u>
	Total Increase in Appropriations	<u><u>\$ 1,813</u></u>

NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 18th day of May, 2015, a quorum being present and a majority voting in the affirmative, that the budget be amended as above.

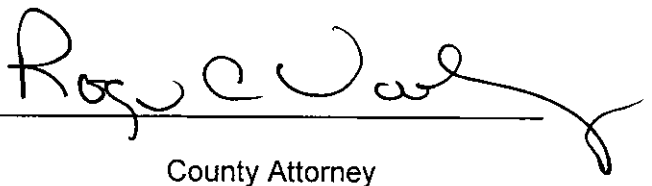


County Mayor

Budget and Finance Committee
Sponsor



County Clerk



County Attorney

F

**G. A RESOLUTION TO AMEND THE 2015 FISCAL YEAR
GENERAL FUND'S TO BUDGET \$15,078 IN PROCEEDS
FROM THE SALE OF SURPLUS AND SEIZED VEHICLES TO
THE SHERIFF'S DEPARTMENT**

A motion was made by Commissioner Clemmer and seconded by Commissioner Jennings to approve a resolution to amend the 2015 fiscal year General Fund's to budget \$15,078 in proceeds from the sale of surplus and seized vehicles to the Sheriff's Department.

Mayor Crum then called the Commissioners to vote on their keypads. The following vote was taken: Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. The vote was 18 – aye; 0 – nay; and 3- absent. Commissioner Miller, Seay, and Waddle were absent. The Commissioners voted in favor of the motion to approve the resolution.

Commissioner Miller came in at 7:10 p.m.

**A RESOLUTION TO AMEND THE 2015 FISCAL
YEAR GENERAL FUND'S TO BUDGET \$15,078 IN PROCEEDS
FROM THE SALE OF SURPLUS AND SEIZED VEHICLES
TO THE SHERIFF'S DEPARTMENT**

WHEREAS, the Greene County Sheriff's Dept. has received money from the sale of surplus and seized vehicles. The Vehicles were no longer in service and were sold for a total of \$15,078; and

WHEREAS, the Sheriff Dept. wishes to expend those funds during the fiscal year; and

THEREFORE, let the General Fund budget be amended as follows:

INCREASE BUDGETED REVENUES

44530	Sale of Equipment	\$ 15,078
Total adjustment to budgeted revenue:		<u>\$ 15,078</u>

INCREASE APPROPRIATIONS

54120	Special Patrols	
718	Motor Vehicles	\$ 15,078
Total Increase in Appropriations		<u>\$ 15,078</u>

NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 18th day of May, 2015, a quorum being present and a majority voting in the affirmative, that the budget be amended as above.



County Mayor

Budget and Finance Committee
Sponsor



County Clerk



County Attorney

G

**H. A RESOLUTION TO AMEND THE 2015 FISCAL YEAR
GENERAL FUND'S BUDGET TO TRANSFER \$110,500 FROM
THE GENERAL FUND'S UNASSIGNED FUND BALANCE TO
THE GENERAL DEBT SERVICE FUND**

**A motion was made by Commissioner Peters and seconded by
Commissioner Waddell to approve a resolution to amend the 2015 fiscal year
General Fund's budget to transfer \$110,500 from the General Fund's
Unassigned fund balance to the General Debt Service Fund.**

**Budget Director Mary Shelton explained that this was the result of an
accounting error during the refinancing of several bonds last year.**

**Sheriff Hankins stated that he would be turning in about \$160,000 in
unused money at the end of the fiscal year that can be used to reimburse the
fund balance.**

**Mayor Crum then called the Commissioners to vote on their keypads.
The following vote was taken: Commissioners Carpenter, Clemmer, Cobble,
Collins, Hensley, Jennings, Kesterson, McAmis, Miller, Neas, Patterson,
Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes.
Commissioner Parton voted no. The vote was 18 – aye; 1 – nay; and
2 – absent. Commissioner Seay and Waddle were absent. The
Commissioners voted in favor of the motion to approve the resolution.**

**A RESOLUTION TO AMEND THE 2015 FISCAL YEAR GENERAL
FUND'S BUDGET TO TRANSFER \$110,500 FROM THE GENERAL
FUND'S UNASSIGNED FUND BALANCE TO THE GENERAL DEBT
SERVICE FUND**

WHEREAS, the Greene County Legislature adopted a debt management policy on December 19, 2011 to provide that the County will always be prepared to meet its obligations in a timely manner, and

WHEREAS, the Greene County Debt Service Fund revenue projection calculations for the month of May 2015 and the definite debt obligations that are required to be paid during the month of May 2015 indicate that the fund will not have enough cash available to meet those obligations in a timely manner, and that the shortfall will be approximately \$110,500, and

WHEREAS, it is imperative that the Greene County Debt Service Fund always have funds available to meet the debt obligations when due, and that at this time has no other source of funds other than the an operating transfer from the Greene County General Fund, and

THEREFORE, let the Greene County General Fund Budget be amended as follows:

INCREASE BEGINNING BUDGETED GENERAL FUND BALANCE

39000	Unassigned Fund Balance	<u>\$ 110,500</u>
Total adjustment to beginning budgeted fund balance:		<u><u>\$ 110,500</u></u>

INCREASE APPROPRIATIONS

99100	Transfers Out	
590	Operating Transfers to Other Funds	<u>\$ 110,500</u>
Total Increase In Appropriations		<u><u>\$ 110,500</u></u>

NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 18th day of May, 2015, a quorum being present and a majority voting in the affirmative, that the General Fund Budget be amended as above.



County Mayor



County Clerk

Budget and Finance Committee
Sponsor



County Attorney

H.

**I. A RESOLUTION TO AMEND THE 2015 FISCAL YEAR
GENERAL DEBT SERVICE FUND'S UNASSIGNED FUND
BALANCE AND INCREASE REVENUE TOTALING \$6,364
TO THE GENERAL DEBT SERVICE FUND**

A motion was made by Commissioner Peters and seconded by Commissioner Clemmer to approve a resolution to amend the 2015 fiscal year General Debt Service Fund's unassigned fund balance and increase revenue totaling \$6,364 to the General Debt Service Fund.

Mayor Crum then called on the Commissioners to vote on their keypads. The following was taken: Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Miller, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. The vote was 19 – aye; 0 – nay; and 2 – absent. Commissioners Seay and Waddle were absent.

The Commissioners voted in favor of the motion to approve the resolution.

**A RESOLUTION TO AMEND THE 2015 FISCAL YEAR GENERAL
DEBT SERVICE FUND'S BUDGET TO TRANSFER \$110,500 FROM
THE GENERAL FUND'S UNASSIGNED FUND BALANCE AND
INCREASE OF REVENUE TOTALING \$56,364
TO THE GENERAL DEBT SERVICE FUND**

WHEREAS, the Greene County Legislature adopted a debt management policy on December 19, 2011 to provide that the County will always be prepared to meet its obligations in a timely manner, and

WHEREAS, the Greene County Debt Service Fund revenue projection calculations for the month of May 2015 and the definite debt obligations that are required to be paid during the month of May 2015 indicate that the fund will not have enough cash available to meet those obligations in a timely manner, and that the shortfall will be approximately \$110,500, and

WHEREAS, it is imperative that the Greene County Debt Service Fund always have funds available to meet the debt obligations when due, and that at this time has no other source of funds other than the an operating transfer from the Greene County General Fund, and

WHEREAS, the Greene County Debt Service Fund debt obligations are expected to exceed budgeted expenditures by \$166,864, and actual revenues are expected to exceed budgeted revenues by \$56,364, and

THEREFORE, let the Greene County Debt Service Fund Budget be amended as follows:

INCREASE BUDGETED REVENUES AND TRANSFERS

40220	Hotel/Motel Tax	\$ 9,768
40240	Wheel Tax	39,774
40266	Litigation Tax	6,822
49800	Transfers In	110,500
Total adjustment to beginning budgeted fund balance:		<u>\$ 166,864</u>

INCREASE APPROPRIATIONS

82210	General Government	
603	Interest on Bonds	\$ 60,594
82220	Highways and Streets	
603	Interest on Bonds	106,270
Total Increase In Appropriations		<u>\$ 166,864</u>

NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 18th day of May, 2015, a quorum being present and a majority voting in the affirmative, that the General Debt Service Fund Budget be amended as above.


County Mayor


County Clerk

Budget and Finance Committee
Sponsor

I. 
County Attorney

**J. A RESOLUTION TO REMOVE SERRAL DRIVE
FROM THE OFFICIAL GREENE COUNTY ROAD LIST
(SECOND READING)**

A motion was made by Commissioner Quillen and seconded by Commissioner White to approve a resolution to remove Serral Drive from the official Greene County Road List (Second Reading).

Mayor Crum then called the Commissioners to vote on their keypads. The following vote was taken: Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Miller, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. The vote was 19 – aye; 0 – nay; and 2 – absent. Commissioners Seay and Waddle were absent. The Commissioners voted in favor of the motion to approve the resolution.

**A RESOLUTION TO REMOVE SERRAL DRIVE FROM THE
OFFICIAL GREENE COUNTY ROAD LIST
Second Reading**

WHEREAS, Serral Drive, located in the 13th Civil District of Greene County, Tennessee connecting Hwy 11E and Old Stage Road initially was a county road, on the official County Road list, and has been maintained by the Greene County Highway Department; and

WHEREAS, Serral Drive and the adjacent properties have been incorporated into the Town of Greeneville; and

WHEREAS, the Road Committee for the Greene County Legislative Body after reviewing this road recommends that Serral Drive consisting of approximately .17 of a mile be removed from the official Greene County Road list and the Greene County Highway Department be relieved of any responsibility for its maintenance.

NOW THEREFORE BE IT RESOLVED, by the Greene County Legislative Body meeting in regular session on May 18, 2015, a quorum being present and a majority voting in the affirmative, that Serral Drive be deleted from the official Greene County road list and the Greene County Highway Department be relieved of any responsibility for its maintenance.

Road Committee
Sponsor

David Fog Cum
County Mayor

Leri Bryant
County Clerk

Roger A Woolsey
County Attorney

Roger A. Woolsey
County Attorney
204 N. Cutler St.
Suite 120
Greeneville, TN 37745
Phone: 423/798-1779
Fax: 423/798-1781

J.

**K. A RESOLUTION TO REMOVE WEST GREENE DRIVE
FROM THE OFFICIAL GREENE COUNTY ROAD LIST
(second reading)**

**A motion was made by Commissioner White and seconded by
Commissioner Waddell to approve a resolution to remove West Greene Drive
from the official Greene County road list (second reading).**

**Mayor Crum then called the Commissioners to vote on their keypads.
The following was taken: Commissioners Carpenter, Clemmer, Cobble,
Collins, Hensley, Jennings, Kesterson, McAmis, Miller, Neas, Parton,
Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White
voted yes. The vote was 19 – aye; 0 – nay; and 2 – absent. Commissioners
Seay and Waddle and absent. The Commissioners voted in favor of the
motion to approve the resolution.**

**A RESOLUTION TO REMOVE WEST GREENE DRIVE FROM
THE OFFICIAL GREENE COUNTY ROAD LIST
Second Reading**

WHEREAS, West Greene Drive, located in the 25th Civil District of Greene County, Tennessee connecting Hwy 11E and Midway Road originally was a county road, on the official County Road list, and has been maintained by the Greene County Highway Department; and

WHEREAS, West Greene Drive and the adjacent properties have been incorporated into the city of Mosheim; and

WHEREAS, the Road Committee for the Greene County Legislative Body after a review of this road recommends that West Greene Drive consisting of approximately .24 of a mile be removed from the official Greene County Road list and the Greene County Highway Department be relieved of the responsibility for its maintenance.

NOW THEREFORE BE IT RESOLVED, by the Greene County Legislative Body meeting in regular session on May 18, 2015, a quorum being present and a majority voting in the affirmative, that West Greene Drive be deleted from the official Greene County road list and the Greene County Highway Department be relieved of the responsibility for its maintenance.

Road Committee
Sponsor

Leri Bryant
County Clerk

David Lee Cunn
County Mayor

Roger A. Woolsey
County Attorney

Roger A. Woolsey
County Attorney
204 N. Cutler St.
Suite 120
Greeneville, TN 37745
Phone: 423/798-1779
Fax: 423/798-1781

K.

**L. A RESOLUTION TO REMOVE PIN OAK DRIVE
FROM THE OFFICIAL GREENE COUNTY ROAD LIST
(second reading)**

A motion was made by Commissioner Quillen and seconded by Clemmer to approve a resolution to remove Pin Oak Drive from the official Greene County road list (second listing).

Mayor Crum then called the Commissioners to vote on their keypads. The following was taken: Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Miller, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. The vote was 19 – aye; 0 – nay; and 2 – absent. Commissioners Seay and Waddle were absent. The Commissioners voted in favor of the motion to approve the resolution.

**A RESOLUTION TO REMOVE PIN OAK DRIVE FROM THE
OFFICIAL GREENE COUNTY ROAD LIST**

Second Reading

WHEREAS, Pin Oak Drive, located in the 13th Civil District of Greene County, Tennessee connecting the Erwin Highway and Moon Creek Road originally was a county road, on the official County Road list, and has been maintained by the Greene County Highway Department; and

WHEREAS, Pin Oak Drive and the adjacent properties have been incorporated into the city of Tusculum; and

WHEREAS, the Road Committee for the Greene County Legislative Body after reviewing this road recommends that Pin Oak Drive consisting of approximately .13 of a mile be removed from the official Greene County Road list and the Greene County Highway Department be relieved of any responsibility for its maintenance.

NOW THEREFORE BE IT RESOLVED, by the Greene County Legislative Body meeting in regular session on May 18, 2015, a quorum being present and a majority voting in the affirmative, that Pin Oak Drive be removed from the official Greene County road list and the Greene County Highway Department be relieved of any responsibility for its maintenance.

Road Committee
Sponsor

Daniel Lee Allen
County Mayor

Lori Bryant
County Clerk

Roger A. Woolsey
County Attorney

Roger A. Woolsey
County Attorney
204 N. Cutler St.
Suite 120
Greeneville, TN 37745
Phone: 423/798-1779
Fax: 423/798-1781

L.

**M.A RESOLUTION TO CHANGE THE ROAD LENGTH
OF WILLIAMS SPRING ROAD (second reading)**

A motion was made by Commissioner Quillen and seconded by Commissioner Clemmer to approve a resolution to change the road length of William Spring Road (second reading).

Mayor Crum then called the Commissioners to vote on their keypads. The following vote was taken: Commissioners Carpenter, Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Miller, Neas, Parton, Patterson, Peters, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. The vote was 19 – aye; 0 – nay; and 2 – absent. Commissioners Seay and Waddle were absent. The Commissioners voted in favor of the motion to approve the resolution.

Mayor Crum called for a 10 minute recess at 7:15 p.m.

**RESOLUTION TO CHANGE THE ROAD LENGTH OF
WILLIAMS SPRINGS ROAD
(Second Reading)**

WHEREAS, Williams Springs Road is in the 13th Civil District of Greene County, and connects Afton Road and the Snapps Ferry Road; and

WHEREAS, the Greene County Road List describes the length of said road as 1.27 miles; and

WHEREAS, the Town of Greeneville annexed a section of Williams Springs Road and the adjacent properties into the town city limits; and

WHEREAS, that section of Williams Springs Road annexed by the Town of Greeneville (being .44 mile in length beginning at Afton Road and ending at the intersection of Williams Springs Road and Quillen-Shell Road) needs to be removed from the official Greene County Road List and the Greene County Highway Department relieved of the responsibility for its maintenance; and

WHEREAS, the section of Williams Springs Road that will remain a county road is .83 mile in length and begins at the intersection of Williams Springs Road and Quillen-Shell Road and ends at Afton Road.

NOW THEREFORE BE IT RESOLVED, by the Greene County Legislative Body meeting in regular session on the 18th day of May, 2015, a quorum being present and a majority voting in the affirmative, that the Road List for Greene County be modified to remove that section of Williams Springs Road that has been

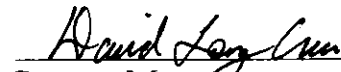
Roger A. Woolsey
County Attorney
204 N. Cutler St.
Suite 120
Greeneville, TN 37745
Phone: 423/798-1779
Fax: 423/798-1781

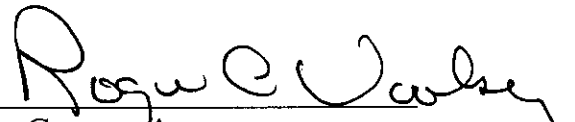
M.

annexed by the Town of Greeneville from the Greene County Road List and reflect that the length of Williams Springs Road that will remain on the Greene County road List is approximately .83 mile in length which portion of said road shall continue to be maintained by the Greene County Highway Department.

Road Committee
Sponsor


County Clerk


County Mayor


County Attorney

Roger A. Woolsey
County Attorney
204 N. Cutler St.
Suite 120
Greeneville, TN 37745
Phone: 423/798-1779
Fax: 423/798-1781

**N. A RESOLUTION TO AMEND THE 2015 FISCAL YEAR
GENERAL FUND'S TO BUDGET \$7,973 FROM THE
GENERAL FUND'S UNASSIGNED BALANCE AND ADJUST
CHANCERY COURT AND PROBATE COURT LINE ITEMS
BY \$1,032 TO PROVIDE FUNDING FOR THE CLERICAL
PERSONNEL LINE ITEM IN THE PROBATE COURT AND THE
BENEFIT LINE ITEMS TO ACCOUNT FOR A STATUS CHANGE
FROM PART-TIME PERSONNEL TO FULL-TIME PERSONNEL
(REVIEW AND CONSIDER ONE OF THE FOLLOWING
RESOLUTIONS: RESOLUTION N-1 OR N-2)**

**A motion was made by Commissioner Collins and seconded by
Commissioner Clemmer to approve a resolution to amend the 2015 fiscal year
General Fund's to budget \$7,973 from the General Fund's unassigned
balance and adjust Chancery Court and Probate Court line items by \$1,032
to provide funding for the clerical personnel line item in the Probate Court
and the benefit line items to account for a status change from part-time
personnel to full-time personnel (Review and Consider one of the following
resolutions: Resolution N-1 or N-2).**

**Mayor Crum announced that the Commission would pass on Resolution
N-1 and vote on N-2.**

**Clerk and Master Kay Solomon Armstrong told Commissioners that
the salary and benefit overage was not intentional in the status of a part-time
employee who qualified for full-time status after working just over 30 hours
per week during 2014.**

Mayor Crum then called the Commissioners to vote on their keypads.

The following was taken: Commissioners Clemmer, Cobble, Collins, Hensley, Jennings, Kesterson, McAmis, Miller, Neas, Parton, Patterson, Quillen, Randolph, Shelton, Tucker, Waddell, and White voted yes. Commissioners Carpenter and Peters voted no. The vote was 17 – aye; 2 – nay; and 2- absent. Commissioners Seay and Waddle were absent. The Commissioners voted in favor of the motion to approve the resolution.

**A RESOLUTION TO AMEND THE 2015 FISCAL
YEAR GENERAL FUND'S TO BUDGET \$7,973 FROM
GENERAL FUND UNASSIGNED BALANCE AND ADJUST CHANCERY
COURT AND PROBATE COURT LINE ITEMS BY \$10,032 TO PROVIDE
FUNDING FOR THE CLERICAL PERSONNEL LINE ITEM IN THE
PROBATE COURT AND THE BENEFIT LINE ITEMSTO ACCOUNT FOR A
STATUS CHANGE FROM PART-TIME PERSONNEL
TO FULL TIME-PERSONNEL**

WHEREAS, the Clerk and Master office of Probate Court had a part-time position that was meeting the requirements to be classified as a full-time position ; and

WHEREAS, the budget of Probate Court did not provide funding for the status change from part-time to a full-time position, and the Chancery Court and Probate Court budget had funds available for part-time but lacked funding for insurance and benefits to meet the change; and

THEREFORE, let the General Fund budget be amended as follows:

INCREASE BUDGETED FUND BALANCE

39000	Unassigned Fund Balance	\$ 7,973
	Total adjustment to budgeted fund balance	<u>\$ 7,973</u>

DECREASE APPROPRIATIONS

53400	Chancery Court	
169	Part-Time Personnel	6,503
201	Social Security	403
210	Unemployment	65
212	Medicare	94
	Subtotal Decrease	<u>7,065</u>
53800	Probate Court	
169	Part-Time Personnel	2,967
	Subtotal Decrease	<u>2,967</u>

Total Appropriations Decrease		<u><u>\$ 10,032.00</u></u>
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INCREASE APPROPRIATIONS

53800	Probate Court	
162	Clerical Personnel	\$ 7,574
201	Social Security	\$ 426
204	State Retirement	\$ 791
206	Life Insurance	\$ 18
207	Medical Insurance	\$ 9,020
210	Unemployment	\$ 76
212	Medicare	\$ 100
	Total Increase in Appropriations	<u><u>\$ 18,005</u></u>

N-1

NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 18th day of May, 2015, a quorum being present and a majority voting in the affirmative, that the budget be amended as above.

County Mayor

Budget and Finance Committee
Sponsor

County Clerk

County Attorney

Pulled

**A RESOLUTION TO AMEND THE 2015 FISCAL
YEAR GENERAL FUND TO BUDGET \$7,973 FROM
GENERAL FUND UNASSIGNED BALANCE AND ADJUST CHANCERY
COURT AND PROBATE COURT LINE ITEMS BY \$10,032 TO PROVIDE
FUNDING FOR THE CLERICAL PERSONNEL LINE ITEM IN THE
PROBATE COURT AND THE BENEFIT LINE ITEMSTO ACCOUNT FOR A
STATUS CHANGE FROM PART-TIME PERSONNEL
TO FULL-TIME PERSONNEL**

WHEREAS, the Clerk and Master's Office, having received (on July 1, 2011) the probate jurisdiction in Greene County regarding decedents' estate and a separate "Probate Court" budget being established thereafter, had a part-time position that was meeting the requirements to be classified as a full-time position; and

WHEREAS, the budget of Probate Division of Greene County Chancery Court did not provide funding for the status change from part-time to a full-time position, and the "Chancery Court" and "Probate Court" budgets had funds available for part-time but lacked funding for insurance and benefits to meet the requirements of the Affordable Health Care Act; and

THEREFORE, let the General Fund budget be amended as follows:

INCREASE BUDGETED FUND BALANCE

39000	Unassigned Fund Balance	\$	7,973
Total adjustment to budgeted fund balance		\$	<u>7,973</u>

DECREASE APPROPRIATIONS

53400	Chancery Court		
169	Part-Time Personnel		6,503
201	Social Security		403
210	Unemployment		65
212	Medicare		94
	Subtotal Decrease		<u>7,065</u>
53800	Probate Court		
169	Part-Time Personnel		2,967
	Subtotal Decrease		<u>2,967</u>

Total Appropriations Decrease	\$	<u>10,032.00</u>
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INCREASE APPROPRIATIONS


53800	Probate Court		
162	Clerical Personnel	\$	7,574
201	Social Security	\$	426
204	State Retirement	\$	791
206	Life Insurance	\$	18
207	Medical Insurance	\$	9,020
210	Unemployment	\$	76
212	Medicare	\$	100
Total Increase in Appropriations		\$	<u>18,005</u>

NOW, THEREFORE; be it resolved by the Greene County Legislative Body meeting in regular session this 18th day of May, 2015, a quorum being present and a majority voting in the affirmative, that the budget be amended as above.


County Mayor


County Clerk

Budget and Finance Committee
Sponsor


County Attorney

**O. A RESOLUTION TO IMPOSE RESTRICTIONS UPON
DEPARTMENTAL REQUESTS FOR NON-BUDGETED FUNDS**

**A motion was made by Commissioners Jennings and seconded by
Commissioners Hensley to approve a resolution to impose restrictions upon
department requests for non-budgeted funds.**

**Commission Hensley withdrew and will review the resolution after
several discussions concerning the reading of the resolution.**

**A RESOLUTION TO IMPOSE RESTRICTIONS UPON DEPARTMENTAL REQUESTS
FOR NON-BUDGETED FUNDS**

WHEREAS, the annual budget as proposed by the department heads, recommended by the budget committee, and approved by the County Legislative Body includes a list of all departments and their account number and brief line item descriptions, and


WHEREAS, currently a department head may request additional (new) money for expenditures not requested during the previous budget process, and

WHEREAS, a change in this process has been endorsed by a concerned citizen in that any request for funds not previously budgeted needs to have the department's committee approval (i.e. jail committee) and must also be presented to and approved by the Budget and Finance Committee and then presented to the County Legislative Body for final approval; and

WHEREAS, if the Budget and Finance Committee makes any revisions to said request, it must go back to the appropriate committee for review before being submitted to the County Legislative Body for final approval.

NOW, THEREFORE BE IT RESOLVED, by the Greene County Legislative Body, meeting in regular session on this the 18th day of May, 2015, a quorum being present and a majority voting in the affirmative, any requests for non-budgeted funds must first have the department's committee approval (i.e. jail committee) and must also be presented to and approved by the Budget and Finance Committee, and then presented to the County Legislative Body for final approval accompanied by the recommendations from the appropriate Committee as described herein.

BE IT FUTHER RESOLVED, if the Budget and Finance Committee makes any revisions to said request, it must go back to the appropriate committee for review before being submitted to the County Legislative Body for final approval. This change in departmental procedures shall begin on June 1, 2015.



Sponsor

County Mayor

County Clerk

County Attorney

Hensley Withdrew

O

**P. A RESOLUTION TO KEEP COCKE COUNTY/LIFE CARE
AMBULANCE SERVICE OPERATING IN GREENE COUNTY**

A motion was made by Commissioner Jennings and Commissioner Hensley to approve a resolution to keep Cocke County/Life Care Ambulance Service operating in Greene County.

Interim EMS Director Tommy Crowder spoke concerning several court cases and statutes in defense of the decision to make Greene County-Greeneville EMS as the sole ambulance provider in the county.

Commissioner Hensley withdrew the resolution concerning the reopening of non-emergency ambulance service in the county to outside agencies.

A RESOLUTION TO KEEP COCKE COUNTY/LIFE CARE AMBULANCE SERVICE OPERATING IN GREENE COUNTY

WHEREAS, the Cocke County/Life Care Emergency Medical Services, Inc. has rendered valuable non-emergency services to the citizens of Greene County, Tennessee; and

WHEREAS, Cocke County/Life Care Emergency Medical Services, Inc. has established to provide non-emergency services only as a secondary service to Greene County-Greeneville Emergency Medical Services; and

WHEREAS, Cocke County/Life Care Emergency Medical Services, Inc. has provided services imperative to the welfare of the citizens of Greene County, Tennessee to include: basic life support, advanced life support, emergency medical technicians, paramedics, and vent-certified paramedics,

NOW, THEREFORE, BE IT RESOVLED by the Board of Commissioners of Greene County, Tennessee in regular session on May 18th, 2015, being duly assembled, with a quorum being present, and the majority voting in the affirmative, the following:

- 1) That the public welfare requiring and requesting it, that Cocke County/Life Care Emergency Medical Services, Inc. be granted permission to operate as secondary service by the Board of Commissioners of Greene County, Tennessee for non-emergency services within the areas of Greene County, Tennessee, making Greene County-Greeneville Emergency Medical Services as the primary responder for emergency ambulance calls.
- 2) Cocke County/Life Care Emergency medical Services, Inc. shall be subject to and subservient to all federal, state, and local laws and regulations concerning ambulance service.
- 3) Nothing contained herein shall be construed as preventing Greene County, Tennessee from taking such action, of any sort whatsoever, as it may deem necessary to protect the health, safety, and welfare of its citizens.


P.

BE IT FURTHER RESOLVED, that Cocke County/Life Care Emergency Medical Services, Inc. license (permission) to operate may be terminated upon ninety (90) days written notice by the Board of Commissioners of Greene County, Tennessee to the Cocke County/Life Care Emergency Medical Services, Inc. and further that said ambulance service will be subject to such reasonable rules and regulations as may be promulgated by said Board of Commissioners of Greene County, Tennessee.

ALL PRIOR RESOLUTIONS OR DECISIONS in conflict with this directive are hereby rescinded.

THIS RESOLUTION shall take effect beginning on the date on which it is approved by the Board of Commissioners of Greene County, Tennessee.

County Mayor



Sponsor

County Clerk

County Attorney

Hensley withdrew

**Q. A RESOLUTION AUTHORIZING THE COUNTY MAYOR,
ON BEHALF OF GREENE COUNTY, TO EXECUTE SUCH
DOCUMENTS REQUIRED TO GUARANTEE THE PAYMENT
OF THE PROMISSORY NOTE BY THE GREENEVILLE
GREENE COUNTY MUNICIPAL AIRPORT AUTHORITY TO
CAPITAL BANK**

**The resolution was pulled since the ongoing runway improvement
project at the airport was tabled for further discussion by the Budget &
Finance Committee at its June meeting.**

**RESOLUTION AUTHORIZING THE COUNTY MAYOR, ON BEHALF OF
GREENE COUNTY, TO EXECUTE SUCH DOCUMENTS REQUIRED TO
GUARANTEE THE PAYMENT OF THE PROMISSARY NOTE BY THE
GREENEVILLE GREENE COUNTY MUNICIPAL AIRPORT AUTHORITY
TO CAPITAL BANK**

WHEREAS, the Greeneville/Greene County Municipal Airport is a joint venture of Greene County, Tennessee, and the Town of Greeneville, Tennessee and is operated by the Greeneville/Greene County Municipal Airport Authority, the members of which are appointed by the governing bodies for Greene County and for the Town of Greeneville; and

WHEREAS, the runway at the airport is in the process of being realigned to correct line-of-site problems and other issues that affect the operation and safety of the airport runway by corporate, public and private entities; and

WHEREAS approximately 15 million dollars will be required to complete the runway realignment project; and

WHEREAS, available state and federal grants are providing the vast majority of the funding necessary for the project, with up to 10 percent of the costs for each phase of the construction project paid by the local participating governmental entities, Greene County, and the Town of Greeneville; and

WHEREAS, the Greeneville Greene County Airport Authority has secured funding to provide the required local match for said grants in the amount of \$784,224.00 from Capital Bank; and

WHEREAS, Capital Bank is requiring both the Town of Greeneville and Greene County to guarantee payment of said note by the Airport Authority; and

Q

WHEREAS, it would appear reasonable, necessary, and in the best interest of its citizens for the County to join the Town in authorizing the Airport Authority to borrow funds from Capital Bank with Greene County and the Town of Greeneville as guarantors for the payment of the promissory note .

NOW THEREFORE, BE IT RESOLVED, by the Greene County Legislative Body meeting in regular session on the 18th day of May, 2015, a quorum being present and a majority voting in the affirmative to authorize the County Mayor, on behalf of Greene County, to execute such documents as is required by Capital Bank in order for the County and the Town of Greeneville to guarantee payment of the promissory note to Capital Bank by the Greeneville Greene County Airport Authority.

Greeneville/ Greene County Airport Authority
Sponsor

County Mayor

County Clerk

County Attorney

Hensley pulled

OTHER BUSINESS

Sheriff Pat Hankins gave an update on the Sheriff's Department. He announced that Roger Willett, the Jail Administrator, received the Jail Administrator of the Year Award from the Tennessee Jail Committee. Sheriff Hankins also announced that he had a 5 year old Canine passed away. He stated that he would be applying for a COPS Grant which will place SRO officers in County Schools.

Mayor Crum announced that the evaluation of the Emergency Medical Services in Greene County has been completed by the University of Tennessee's County Technical Assistance Service.

Interim EMS Director Tommy Crowder gave an update of the EMS evaluation from CTAS and the EMS.

Road Superintendent announced at the end of the meeting that he would waive the \$50 permit fee for new utility services, but would keep the fee for extensions of existing utilities, after hearing the concerns about the new regulations governing the use of the county's right-of-way by utilities.

Greene County Clerk Lori Bryant, gave an update on the Hotel/Motel Tax audit in which she had received from Tax Management. She explained to the Commissioners the audit report and list of the Hotel/Motel vendors, of who had paid and who had not.

ADJOURNMENT

The motion was made by Commissioner Cobble and seconded by Commissioner Clemmer to adjourn the May Commission meeting.

Mayor Crum asked Commissioner McAmis to close the Commission meeting in Prayer.